

## Chapter : 3003 Ministry of Culture/National Library Department

- Creation:** The National Library Department was established as per regulation no.(5) for 1994 issued on 16/2/1994 and its amendments for 1996 and from the date of those provisions become effective the department became the legal successor of Libraries and National Documents directorate and independent department affiliated to the Ministry of Culture.
- Vision :** Preserving the national history and transferring it to the future generations.
- Mission:** Providing the suitable environment to protect and preserve Jordanian heritage, protecting creativity and creative individuals, serving researchers and the parties concerned with the cultural and intellectual aspects of the Hashemite Kingdom of Jordan.

### Tasks of the Ministry / Department:

- \_ Acquisition, regulation and identification of the national intellectual product issued inside and outside the Kingdom.
- \_ Collect and keep the books, manuscripts, periodical publications, images, recordings, and imaged films and other related to the national legacy in particular and Arab Nation in general.
- \_ Do the tasks and acts of depositing as per the provisions of applicable author right protection law and workbooks depositing regulation.
- \_ Provide library and information services for researchers and scholars benefiting from the department's collectables.
- \_ Issue the national bibliography and organize the unified index.

### Ministry/Department Contribution to the National Objectives:

- \_ Preserve the cultural, intellectual, technical and knowledge product.
- \_ Preserve the national legacy.

### Major Issues and Challenges which face the Ministry / Department:

- \_ The need for a hospital for treating the documents and books in the chemical and physical methods, which is recognized worldwide.
- \_ Apply the sanctions stated the author right law protection for the year 1992 and its amendments and cooperate with the related entities to reach a deterrent case of violaters of this law.
- \_ Re-develop and qualify the vocational capacities of employees and workers of the department especially in the field of language and the usage of computer and paperwork.
- \_ Find the suitable legislative environment to activate the role of library in the field of archiving and destroying documents and identify the period for keeping such secret documents.

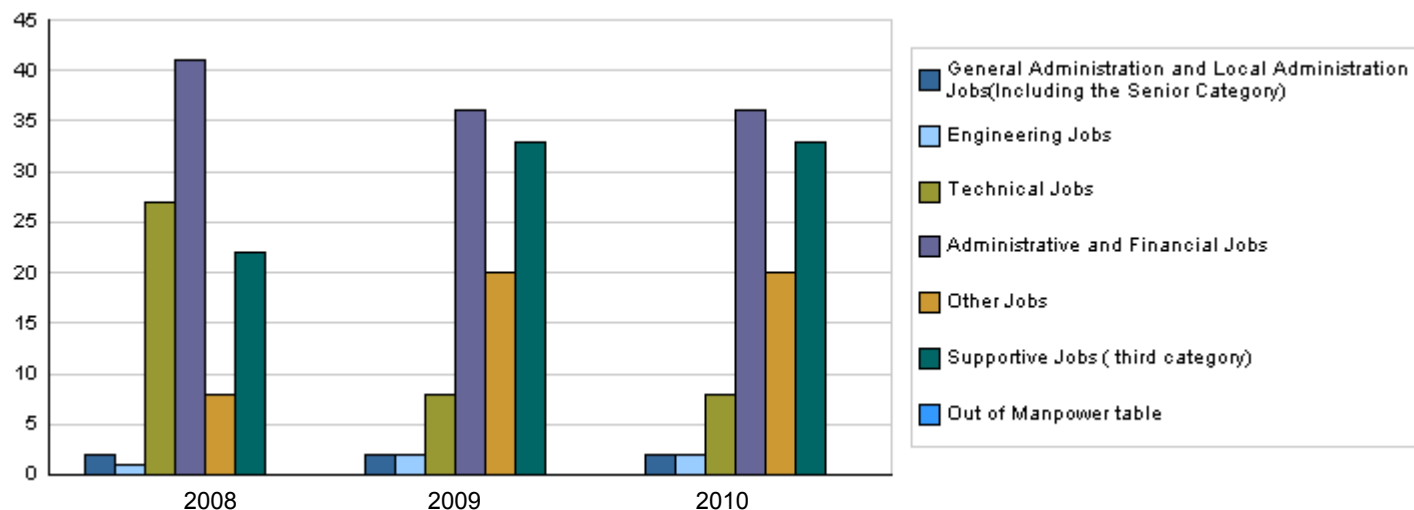
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## Strategic Objectives and Performance Indicators of the Ministry / Department

Strategic Objective	Performance Indicator	base year	Value	Actual Value	Target Value	Primary Self Evaluation	Target Value		
				2008	2009	2009	2010	2011	2012
1 - Maintaining and sustaining cultural, intellectual, technical and knowledge product	1 Satisfaction degree of service's receipants.	2007	60%	65%	75%	70%	75%	80%	85%
	2 Number of compilations obtaining depositing numbers.	2006	3100	3500	3900	5000	5200	5500	5700

## Number of Staff of the Ministry / Department

Group	Job	Actual 2008	Primary 2009	Estimated 2010
General Administration and Local Administration J	Leading jobs	2	2	2
Engineering Jobs	Engineer	1	2	2
Technical Jobs	Programmers	27	8	8
Administrative and Financial Jobs	Administrative and financial jobs	41	36	36
Other Jobs	Other jobs	2	13	13
	Researcher	6	7	7
Supportive Jobs ( third category)	Supportive jobs	22	33	33
Total		101	101	101
Out of Manpower table	Out of manpower table	0	0	0
Overall Total		101	101	101
Number of male staff		60	60	60
Number of female staff		41	41	41



## Key Information of the Ministry / Department

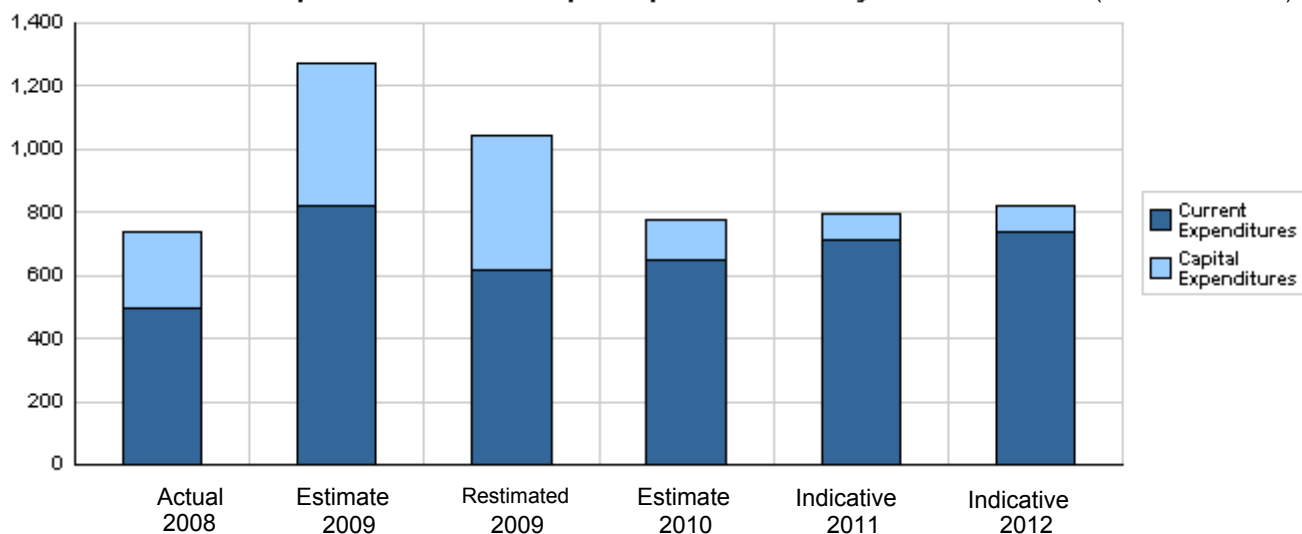
No.	Description	2006	2007	2008	2009	2010
1	Apply copyright protection act ( number of cases referred to specialized courts).	296	285	357	583	600
2	Numbers of deposits given to national compositions ( tilte).	2918	3381	3778	5200	5500
3	Indexing compositions before publishing (number of cards).	2700	2900	3800	3000	3500
4	Indexing compositions after publishing ( number of indexed books).	900	934	1015	165	200
5	Number of books purchased from authores (title).	304	79	339	350	400
6	Number of archived official gazettes.	169	122	116	112	120
7	Number of archived cultural agreements.	0	5	2	8	10

**Overall Summary of Expenditures for Chapter 3003- Ministry of Culture/National Library  
Department  
for the years 2008 - 2012**

( JDs )

Description		Actual 2008	Estimate 2009	Re_Estimate 2009	Estimate 2010	Indicative 2011                      2012	
Group	Current Expenditures						
2111	Salaries, Wages and allowances	330,461	446,000	424,000	438,500	452,000	460,000
2121	Social Security Contributions	18,747	24,000	24,000	29,000	33,000	34,000
2211	Use of Goods and Services	142,936	330,000	160,000	171,000	218,000	235,000
2821	Other current expenses	4,764	20,000	9,000	9,500	11,000	11,000
Total current expenditures		496,908	820,000	617,000	648,000	714,000	740,000
Capital Expenditures							
2211	Use of Goods and Services	0	220,000	220,000	100,000	60,000	60,000
2822	Other Capital expenditures	0	30,000	30,000	0	0	0
3112	Machinery and Equipment	64,256	125,000	100,000	30,000	20,000	20,000
3113	Other Fixed Assets	174,152	75,000	75,000	0	0	0
Total capital expenditures		238,408	450,000	425,000	130,000	80,000	80,000
Treasury		238,408	450,000	425,000	130,000	80,000	80,000
Total current and capital expenditures		735,316	1,270,000	1,042,000	778,000	794,000	820,000

**Graph of the current and capital expenditures for the years 2008 - 2012** ( Thousands of JDs )

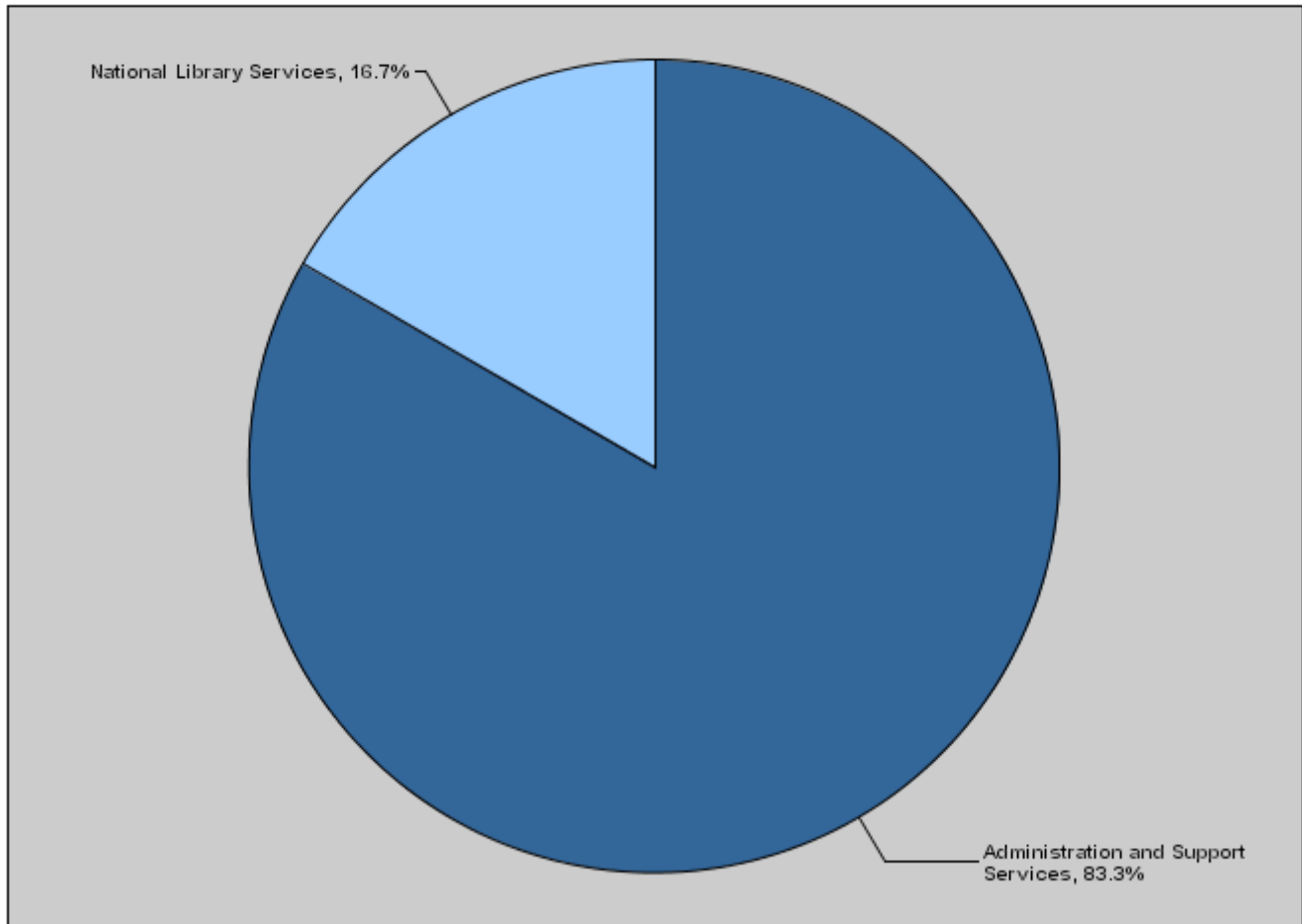


Budget of Chapter 3003 - Ministry of Culture/National Library Department  
For the Year 2010 Distributed According to Program

(In JD's )

Prog.	Description	Current Expenditures	Capital Expenditures	Total Expenditures
5101	Administration and Support Services	648,000	0	648,000
5105	National Library Services	0	130,000	130,000
Total		648,000	130,000	778,000

**Total Expenditures for the year 2010 Distributed According to Program**



5101	Administration and Support Services Program
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Objective of the program :

Regulate financial and administrative matters and preserve the continuity of department's work optimally through the optimal use of competences for the department's staff.

The strategic objective related to the program :

Preserve and maintain the cultural, intellectual, technical, and knowledge product.

Directorates associated with the program :

- 1- Administrative and financial affairs.
- 2- Internal control.
- 3- Researches, studies and training.

Services provided by the program :

Regulate the administrative and financial matters and preserve the continuity of department's work.

Staff working in the program :

The program is implemented through a functional staff in 2009 estimated with ( 101 ) staff, including ( 60 ) males and ( 41 ) females .

## Performance Measurement Indicators for program

Performance Measurement Indicator		Base Year	Value	Actual value	Target Value	First Self Evaluation	Target		
				2008	2009	2009	2010	2011	2012
1	Percentage of qualified employees in the Department.	2005	45%	65%	68%	67%	70%	72%	75%

## Appropriations OF Administration and Support Services Program as Per Activities and Projects.

( In JDs )

Activities and Projects		Actual 2008	Estimate 2009	Re_Estimate 2009	Estimate 2010	Indicative	
						2011	2012
Current Expenditures		496,908	820,000	617,000	648,000	714,000	740,000
2111	Salaries, Wages and allowances	330,461	446,000	424,000	438,500	452,000	460,000
2121	Social Security Contributions	18,747	24,000	24,000	29,000	33,000	34,000
2211	Use of Goods and Services	142,936	330,000	160,000	171,000	218,000	235,000
2821	Other current expenses	4,764	20,000	9,000	9,500	11,000	11,000
Capital Expenditures		0	0	0	0	0	0
Program / Treasury		0	0	0	0	0	0
Total Program		496,908	820,000	617,000	648,000	714,000	740,000

5105	National Library Services Program										
<u>Objective of the program :</u>											
Preserve and maintain the cultural, intellectual, technical, and knowledge product.											
<u>The strategic objective related to the program :</u>											
Preserve and maintain the cultural, intellectual, technical and knowledge product.											
<u>Directorates associated with the program :</u>											
1- Office services directorate.											
2- Copyright protection office.											
3- Creation center.											
4- Supply directorate.											
5- Documentation and documents directorate.											
6- National Bibliography and unified index directorate.											
<u>Services provided by the program :</u>											
Applying copyright protection law, giving depositing numbers, documenting official seminars and conferences, keeping and maintaining documents, purchasing books from authors and issuing the national bibliography.											
<u>Staff working in the program :</u>											
This program is implemented through a staff within the supportive services and administration program.											
Performance Measurement Indicators for program											
Performance Measurement Indicator				Base Year	Value	Actual value	Target Value	First Self Evaluation	Target		
						2008	2009	2009	2010	2011	2012
1	Number of archived documents			2006	20668	25000	30000	29000	32000	33000	34000
Appropriations OF National Library Services Program as Per Activities and Projects.										( In JDs )	
Activities and Projects		Actual 2008	Estimate 2009	Re_Estimate 2009	Estimate 2010	Indicative 2011		2012			
Current Expenditures		0	0	0	0	0		0			
Capital Expenditures		238,408	450,000	425,000	130,000	80,000		80,000			
001	National Library Services Program A	238,408	160,000	135,000	30,000	20,000		20,000			
002	Archiving the government and privat	0	100,000	100,000	100,000	60,000		60,000			
005	Study of the National Library Automa	0	190,000	190,000	0	0		0			
Program / Treasury		238,408	450,000	425,000	130,000	80,000		80,000			
Total Program		238,408	450,000	425,000	130,000	80,000		80,000			