Chapter: 1401 Ministry of Foreign Affairs / Palestinian Affairs Department

Creation: The Palestinian Affairs Department in 1988 after disengaging with the West Bank

Vision: A department with an excellent administrative and technical level, in order to provide services

of high quality for refugees society.

Mission: Enhancing the living conditions of camps' inhabitants, and improving the level of services in

order to meet their needs, in addition to attracting international donors to provide support.

Tasks of the Ministry / Department:

- Study and analyze matters related to palestinian issues inside and outside Palestine.

- Supervise the affairs of refugees and replaced people in the Kingdom, and manage the affairs of camps on the lands of the Kingdom.
- Coordinate with the ministries and departments specialized in regulating the movement of people across bridges and contribute to solving issues arising during the visit or residence of Palestinian citizens in the Kingdom or travel through it abroad.
- Coordinate with UNRWA in presenting the public servives as per the agreement between the government and the UNRWA.

Ministry/Department Contribution to the Achievement of the National Objectives:

- Develop the skills of qualified human resources to implement programs related to fighting poverty and unemployment in camps and improve the standard of living.
- Develop and improve the quality of services presented to refugees society.

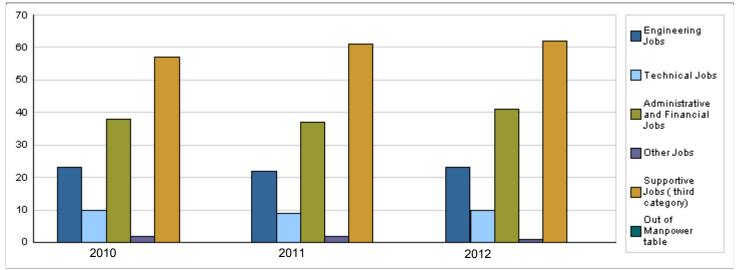
Major Issues and Challenges which face the Ministry / Department:

- Upgrade the level of provided services for refugees and displaced persons camps and increase the presented support.
- Expand the donars' base to enable the department from implementing its programs that meet the needs of refugees and replaced people and attract the international and regional organizations and foreign institutions to implement projects in the camps.

CHAPTER: 1401 Ministry of Foreign Affairs / Palestinian Affairs Department

Strate	Strategic Objectives and Performance Indicators of the Ministry / Department										
Stratagia Objective		Dorforman de disease	base	Value	Actual Value	Target Value	Primary Self Evaluation	Ta	arget Value		
Strategic Objective		Performance Indicator	year		2010	2011	2011	2012	2013	2014	
1 - Upgrading the Department's efficiency and capacity to reach an excellent administrative level, to provide high quality services for refugees' community.	1	Percentage of accomplished projects pertaining to refugees' camps.	2007	%50	%65	%85	80%	%90	%95	95%	
2 - Improving the living conditions of camps' citizens.	1	Number of job's opportunities created by the training courses.	2007	100	170	250	250	300	350	400	

	Number of Staff of	f the M	inistry /	Depar	tment						
			Actual 2010			Primary			Estimated		
Group	Job				2011			2012			
·		Male	Female	Total	Male	Female	Total	Male	Female	Total	
Engineering Jobs Supervision Engineer			1	23	21	1	22	22	1	23	
Technical Jobs			3	10	6	3	9	5	5	10	
Administrative and Financial Jobs	Administrative and financial	28	10	38	28	9	37	30	11	41	
Other Jobs	Other jobs	1	1	2	1	1	2	0	1	1	
Supportive Jobs (third category)	Assistant officer	38	19	57	40	21	61	41	21	62	
	Total	96	34	130	96	35	131	98	39	137	
Out of Manpower table Out of manpower table			0	0	0	0	0	0	0	0	
Grand Total			34	130	96	35	131	98	39	137	
	445210	158056	603266	499613	181987	681600	482415	187485	669900		



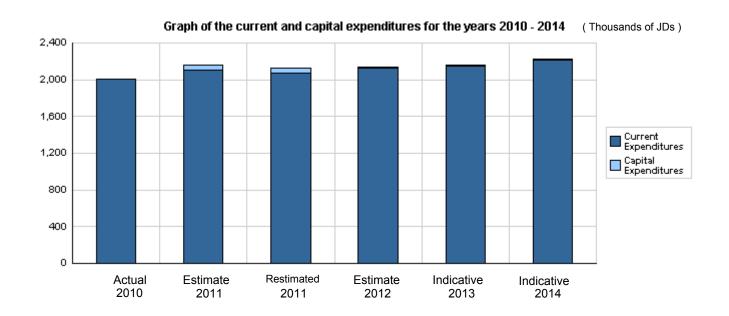
		Key Information of	the Ministry / Dep	artment		
No.	Description	2008	2009	2010	2011	2012
1	Number of projects related to camps.	14	14	20	25	30
2	Number of international organizations attracted to provide subsidy to the refugees.	3	3	6	8	8
3	Number of training courses provided to camps' citizens.	18	18	18	50	100
4	Volume of loans given to camps citizens (thousand JDs).	55	55	70	80	100
5	Number of job opportunities provided due to the training courses.	100	100	170	200	250

Overall Summary of Expenditures for Chapter 1401- Ministry of Foreign Affairs / Palestinian Affairs Department

for the years 2010 - 2014

(In JDs)

		Actual	Estimate	Re_Estimate	Estimate	Indi	cative
	Description	2010	2011	2011	2012	2013	2014
Group		Current E	xpenditures	1	1	1	
2111	Salaries, Wages and allowances	568,351	640,124	603,524	629,900	641,600	664,100
2121	Social Security Contributions	34,915	41,476	41,476	40,000	41,000	42,000
2211	Use of Goods and Services	130,346	142,500	142,500	181,500	191,500	202,500
2511	Subsidies to public corporations	1,264,988	1,280,000	1,280,000	0	0	0
2721	Social Assistance Benefits	0	0	0	1,264,700	1,270,000	1,295,500
2821	Other current expenses	2,070	2,000	2,000	2,500	4,000	5,300
3112	Machinery and Equipment	1,659	1,000	1,000	2,500	2,000	3,200
3113	Other Fixed Assets	0	1,500	1,500	2,000	2,000	2,500
	Total current expenditures	2,002,329	2,108,600	2,072,000	2,123,100	2,152,100	2,215,100
		Capital Ex	xpenditures	<u>'</u>	<u> </u>	<u>'</u>	-1
2211	Use of Goods and Services	0	2,000	2,000	20,400	10,000	10,000
3112	Machinery and Equipment	0	52,400	52,400	0	0	0
3141	Lands	0	0	0	0	0	0
	Total capital expenditures	0	54,400	54,400	20,400	10,000	10,000
	Treasury	0	54,400	54,400	20,400	10,000	10,000
	Total current and capital expenditures	2,002,329	2,163,000	2,126,400	2,143,500	2,162,100	2,225,100

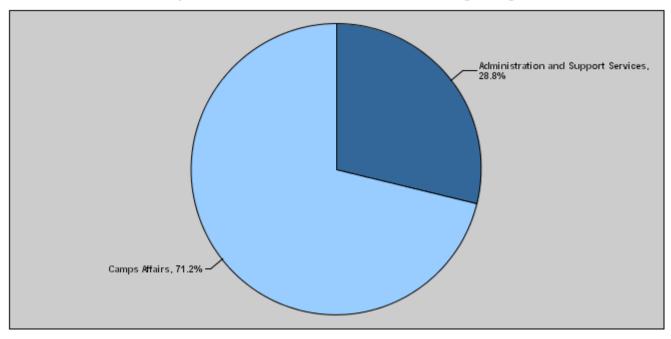


Budget of Chapter 1401 - Ministry of Foreign Affairs / Palestinian Affairs Department For the Year 2012 Distributed According to Program

(InJDs)

Prog.	Description	Current Expenditures	Capital Expenditure	Total Expenditure
2101	Administration and Support Services	597,800	20,400	618,200
2105	Camps Affairs	1,525,300	0	1,525,300
	Total	2,123,100	20,400	2,143,500

Total Expenditurers for the Year 2012 Distributed According to Program



Estimated Allocations For Females distributed according to Programs for the Years 2010 - 2014

Program	2010	2011	2012	2013	2014
2101 Administration and Support Services	136459	166000	182500	184000	191600
2105 Camps Affairs	682000	708000	710000	714000	730000
Total	818459	874000	892500	898000	921600

2101 Administration and Support Services Program

Objective of the program:

To upgrade the efficiency and capacity of the department to a distinguished administrative level in order to provide high quality services for refugees community.

The strategic objective related to the program :

To upgrade the efficiency and capacity of the department to a distinguished administrative level in order to provide high quality services for refugees community.

Directorates associated with the program :

- 1- Administrative affairs.
- 2- Financial affairs.
- 3- Legal affairs.

Services provided by the program :

- 1- Provide the necessary administrative services.
- 2- Train and qualify the human resources.
- 3- Facilitate the coordination process and exchange data internally and externally.
- 4- Supervise all projects in camps administratively, financially and technically.
- 5- Regulate, arrange and register all financial transactions and provide supportive services in the department.

Staff working in the program :

The program is implemented through a functional staff in 2011 estimated with (85) staff, including (59) males and (26) females .

	Performance Measurement Indicators for program										
	Performance Measurement Indicator	Base	Value	Actual value	Target Value	First Self Evalution		Target			
		Year		2010	2011	2011	2012	2013	2014		
1	Number of projects allocated to camps.	2007	14	20	30	30	35	40	45		
2	Number of the international organizations attracted to provide support for the refugees society.		3	6	8	8	9	10	11		
3	Increasing the budget of the International Relief Agency.	2007	0	0	30%	30%	30%	35%	40%		

Appropriations OF Administration and Support Services Program as Per Activities and Projects.

(In JDs)

		Actual	Estimate	Re_Estimate	Estimate	Indic	ative					
	Activities and Projects		2011	2011	2012	2013	2014					
Current E	xpenditures	510,834	567,124	540,524	597,800	616,600	644,200					
601	Administrative and Support Service	510,834	567,124	540,524	597,800	616,600	644,200					
Capital Ex	penditures	0	54,400	54,400	20,400	10,000	10,000					
001 Program Administration		0	54,400	54,400	20,400	10,000	10,000					
Program / Treasury		0	54,400	54,400	20,400	10,000	10,000					
	Total Program	510.834	621.524	594.924	618.200	626.600	654.200					

Budget Chapter 1401 - Ministry of Foreign Affairs / Palestinian Affairs Department Distributed According to the Program

2105 Camps Affairs Program

Objective of the program:

To improve the standard of living for camps citizens.

The strategic objective related to the program :

To improve the standard of living for camps citizens.

Directorates associated with the program :

- 1- Camps affairs.
- 2- Planning and projects.
- 3- UNRWA affairs.
- 4- Development and financing.
- 5- General services.

Services provided by the program :

- 1- Hold training courses for camps citizens to enable them finding suitable job opportunities.
- 2- Implement a number of infrastructure and social projects in the camps.
- 3-Re-qualify poor families housings in the camps.
- 4-Support civil society institutions in the camps.
- 5- Involve the citizens of camps in local society development.

Staff working in the program :

The program is implemented through a functional staff in 2011 estimated with (46) staff, including (37) males and (9) females .

	Performance Measurement Indicators for program										
	Performance Measurement Indicator	Base	Value	Actual value	Target Value	First Self Evalution		Target			
		Year		2010	2011	2011	2012	2013	2014		
1	Number of training courses provided for camps' citizens.	2007	18	18	100	100	150	175	200		
2	The volume of loans granted to camps' citizens.	2007	55000	70000	100000	100000	120000	130000	130000		
3	Satisfaction degree of the department's clients.	2007	%50	%80	%90	90%	%95	%95	95%		

Appropriations OF Camps Affairs Program as Per Activities and Projects.

(In JDs)

		Actual	Estimate	Re_Estimate	Estimate	Indic	ative
	Activities and Projects		2011	2011	2012	2013	2014
Current Ex	Current Expenditures		1,541,476	1,531,476	1,525,300	1,535,500	1,570,900
601	Refugees relief	1,491,495	1,541,476	1,531,476	1,525,300	1,535,500	1,570,900
Capital Ex	penditures	0	0	0	0	0	0
Program / Treasury		0	0	0	0	0	0
Total Program		1,491,495	1,541,476	1,531,476	1,525,300	1,535,500	1,570,900

Chapter: 1401 Ministry of Foreign Affairs / Palestinian Affairs Department

Vision A department with an excellent administrative and technical level, in order to provide services of high quality for refugees society.

Mission Enhancing the living conditions of camps' inhabitants, and improving the level of services in order to meet their needs, in addition to attracting international donors to provide support.

Legal Framework : Article (22) of the Ministry of Foreign Affairs/Organization and Administration Regulation, as amended, No. (34) for the year 1971.

Strategic Plan :

Preparation Year :2008 Period Covered By The Plan :2010_2012

•							•		_	
Strategic Objectives	/ Perfor	mance Indicators								
Strategic			Base	Value	Actual	Target	Initial Internal			
Objectives	Pei	rformance Measurement	Base		Value	Value	Evaluatio		Target	
Description		Indicators	Year	Value	2010	2011	2011	2012	2013	2014
1 - Upgrading the Department's efficiency and capacity to reach an excellent administrative level, to provide high quality services for refugees' community.		ntage of accomplished projects pertaining gees' camps.	2007	%50	%65	%85	80%	%90	%95	95%
2 - Improving the living conditions of camps' citizens. Number of job's opportunities created by the training courses.			2007	100	170	250	250	300	350	400
Programs / Performa	ince Ind	licators								
			Base Value		Actual	Target	Initial			
Goal Programs		Descreption of Performance	Base		Value	Value	Internal		Target	
		Indicators	Year	Value	2010	2011	2011	2012	2013	2014
1 2101 Administration at Support Services		Number of projects allocated to camps.	2007	14	20	30	30	35	40	45
Cupport Convicts	•	Number of the international organizations attracted to provide support for the refugees society.	2007	3	6	8	8	9	10	11
		Increasing the budget of the International Relief Agency.	2007	0	0	30%	30%	30%	35%	40%
2 2105 Camps Affairs		Number of training courses provided for camps' citizens.	2007	18	18	100	100	150	175	200
		2 The volume of loans granted to camps' citizens.	2007	55000	70000	100000	100000	120000	130000	130000
		3 Satisfaction degree of the department's clients.	2007	%50	%80	%90	90%	%95	%95	95%

Prog	rams A	ppropriations							
				Actual	Estemated	Restemated	Estemated	Indecative	Indecative
Goal		Programs		2010	2011	2011	2012	2013	2014
		Administration and Support	Current	510834	567124	540524	597800	616600	644200
1	2101	Services	Capital	0	54400	54400	20400	10000	10000
		Total	510834	621524	594924	618200	626600	654200	
	İ	Camps Affairs	Current	1491495	1541476	1531476	1525300	1535500	1570900
2	2105		Capital	0	0	0	0	0	0
			Capital	0	0	0	0	0	0
			Total	1491495	1541476	1531476	1525300	1535500	1570900
	İ		Total of Current	2002329	2108600	2072000	2123100	2152100	2215100
			Total of Capital	0	54400	54400	20400	10000	10000
			Total of Chapter	2002329	2163000	2126400	2143500	2162100	2225100

Current Activities Appropriations										
			Actual	Estemated	Restemated	Estemated	Indecative	Indecative		
Prog.		Projects	2010	2011	2011	2012	2013	2014		
2101	601	Administrative and Support Services	510834	567124	540524	597800	616600	644200		
		Total of Program	510834	567124	540524	597800	616600	644200		
2105	601	Refugees relief	1491495	1541476	1531476	1525300	1535500	1570900		
		Total of Program	1491495	1541476	1531476	1525300	1535500	1570900		
		Total	2002329	2108600	2072000	2123100	2152100	2215100		

Capital Projects Appropriations										
			Actual	Estemated	Restemated	Estemated	Indecative	Indecative		
Prog.		Projects	2010	2011	2011	2012	2013	2014		
2101	001	Program Administration	0	54400	54400	20400	10000	10000		
		Total of Program	0	54400	54400	20400	10000	10000		
		Total	0	54400	54400	20400	10000	10000		

Overall Summary of Current Expenditures for the years 2010 - 2014

Group	ter: 1				Restimated	Estimated	Indicative	(In JDs Indicative
Group	Item	Description	2010	Estimated 2011	2011	2012	2013	2014
21		Compensations of Employees	2010	2011	2011	2012	2013	2014
2111		Salaries, Wages and allowances						
	101	Classified Employees' Salaries	84762	88000	84000	87000	90000	9320
	102	Permanent Unclassified Employees' Salarie	106059	117000	113400	114000	114500	11800
	103	Contract Employees' Salaries	12231	13500		13500	14000	1500
	105	Personal Cost of Living Allowance	218769	258624		253400	255600	26260
	106	Family Allowance	20975	22500		23000	23500	2430
	107	Basic Allowance	46067	49500		49000	50000	5250
	110	Overtime Allowance	214	2500		1500	3000	350
	111	Additional Allowance	33083	35000		35000	36000	3770
	113	Transportation Allowance	8220	11000		11000	11000	1210
	114	Transport Allowance	24900	26500		26500	28000	2880
		Field Visit Allowance	72	1000		1000	1000	140
	115	Employees' bonuses						
	116		12999	15000		15000	15000	1500
		Total	568351	640124	603524	629900	641600	66410
2121		Social Security Contributions						
	301	Social Security	34915	41476	41476	40000	41000	4200
		Total	34915	41476	41476	40000	41000	4200
22		Use of Goods and Services						
2211		Use of Goods and Services						
	201	Rents	54230	57000	57000	114100	113000	1135
	202	Telecommunications Services	13663	16000	16000	10500	11500	1260
	203	Water	1172	2500	2500	3000	4000	450
	204	Electricity	9399	10000	10000	8000	8000	870
	205	Fuels	19986	21500	21500	20400	19300	1970
	206	Maintenance of Machines, furniture and acc	3436	3500	3500	2500	2500	350
	207	Maintenance of Vehicles, Heavy Duty Machi	6346	6500	6500	4000	5000	550
	208	Repair and maintenance of buildings and ac	2050	2500	2500	2500	3500	350
	209	Office Supplies	7847	8500		5000	7000	77(
	210	Raw materials (Medicines, Clothes, Food, F	950	1500				330
	211	Cleaning Services and supplies (including	1558	2000		1500	2500	320
	212	Insurance	5600	6000		5000	7000	780
	213	Official Travel Missions	1980	2500		2000	3000	350
	214	Other goods and services expenses	2129	2500		2000	3600	550
	214		130346	142500		181500	191500	20250
0.5		Total	130340	142300	142500	101300	191300	20250
25		Subsidies						
2511		Subsidies to public corporations	400.000	400005	10000	_		
	304	Subsidies to nonfinancial public corporatio	1264988	1280000		0	0	
		Total	1264988	1280000	1280000	0	0	
27		Social Benefits						
2721		Social Assistance Benefits						
	319	Social Assistance Benefits	0	0	0	1264700	1270000	129550
		Total	0	0	0	1264700	1270000	129550
28		Other expenditures						
2821		Other current expenses						
	303	Scientific Scholarships and Training Course	2070	2000	2000	2500	4000	530
	1000	Total	2070	2000		2500	4000	530
24		Non-financial Assets	2010	2000	2000	2000	4000	
31								
3112	400	Machinery and Equipment Machinery and Equipment	4050	4000	4000	0500	2000	201
	402	iviacilinery and ⊑quipment	1659	1000	1000	2500	2000	320

Overall Summary of Current Expenditures for the years 2010 - 2014

(In JDs)

Chapter: 1401 Ministry of Foreign Affairs / Palestinian Affairs Department

Group	Item	Description	Actual	Estimated	Restimated	Estimated	Indicative	Indicative
			2010	2011	2011	2012	2013	2014
31		Non-financial Assets						
3112		Machinery and Equipment						
		Total	1659	1000	1000	2500	2000	3200
3113		Other Fixed Assets						
	401	Furniture	C	1500	1500	2000	2000	2500
		Total	C	1500	1500	2000	2000	2500
Total of Chapter			2002329	2108600	2072000	2123100	2152100	2215100

Overall Summary of Capital Expenditures For The Years 2010 - 2014

chapter: 1401 Ministry of Foreign Affairs / Palestinian Affairs Department (In JDs)

o o. p . o					- p			(0 = 0)
Group	Item	Description	Actual 2010	Estimated 2011	Re-Estimated 2011	Estimated 2012	Indicative 2013	Indicative 2014
		Expenditures						
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and maintenance Expenses	0	2000	2000	20400	10000	10000
		Total	0	2000	2000	20400	10000	10000
		Fixed Assets						
31		Non-financial Assets						
3112		Machinery and Equipment						
	505	Equipments, Machines and Apparatus	0	52400	52400	0	o	0
Total			0	52400	52400	0	0	0
		Total of Chapter	0	54400	54400	20400	10000	10000

Current Expenditures According to Program and Activities For The Years 2010 - 2014

Chapter: 1401 - Ministry of Foreign Affairs / Palestinian Affairs Department

Current Expenditures According to Program and Activities For The Years 2010 - 2014

Chapter : 1401 - Ministry of Foreign Affairs / Palestinian Affairs Department (In JDs)

Capital Expenditures According to Program and Projects For the years 2010 - 2014

(In JDs)

Chapter: 1401 Ministry of Foreign Affairs / Palestinian Affairs Department

Program 2101 Administration and Support Services											
Р	Project 001 Program Administration										
Fund	Fund Source 102001 Capital (Treasury)										
Group	item	Description	Actual 2010	Estimated 2011	Re-Estimated 2011	Estimated 2012	Indicative 2013	Indicative 2014			
22		Use of Goods and Services									
2211		Use of Goods and Services									
	512	Operating and maintenance Expense									
	999	n.e.c	0	2000	2000	20400	10000	10000			
		Total of Item	0	2000	2000	20400	10000	10000			
31		Non-financial Assets									
3112		Machinery and Equipment									
	505	Equipments, Machines and Apparatu									
	001	Computers and accessories	0	52400	52400	0	0	0			
		Total of Item	0	52400	52400	0	0	0			
		Total of Project / Treasury	0	54400	54400	20400	10000	10000			
		Total of Program	0	54400	54400	20400	10000	10000			
		Total of Chapter	0	54400	54400	20400	10000	10000			