## Chapter: 0302 Prime Ministry / Legislation and Opinion Bureau

Creation:	The Legislation and Opinion Bureau was established under Bylaw No. (1) for the year 1993 to assume the tasks of studying, formulating and developing draft legislation and giving opinion on the legal consultations submitted to it to achieve the Bureau's vision and mission for which it was established through commissions formed for this purpose.
Vision :	Ensure that the legislation system in the Kingdom is aligned and compatible with the State's general policy in the various sectors.
Mission:	Studying and developing draft legislation according to internal and external variables and submitting them in their final form to be benefitted from in the various fields of work, giving opinion on legal consultations and communicating with the relevant agencies through building a participatory relationship with them

## Tasks of the Ministry / Department:

- \_ Study, audit and give opinion on draft legislation, amend provisions thereof and reformulate them
- \_ Draw the draft legislation commissioned by the Prime Minister to prepare.
- \_ Take the initiative to propose any draft or propose amendment to any existing legislation.
- \_ Draw up the decisions and regulating instructions of general nature.
- **\_** Contribute to updating and developing the applicable legislation in the Kingdom.
- \_ Give opinion regarding legal consultations.
- \_ Prepare researches and studies and hold seminars and conferences.

## Ministry/Department Contribution to the Achievement of the National Objectives:

Develop the legislative process to ensure the realization of substantive and realistic requirements of the fair legislation depending on general conviction.

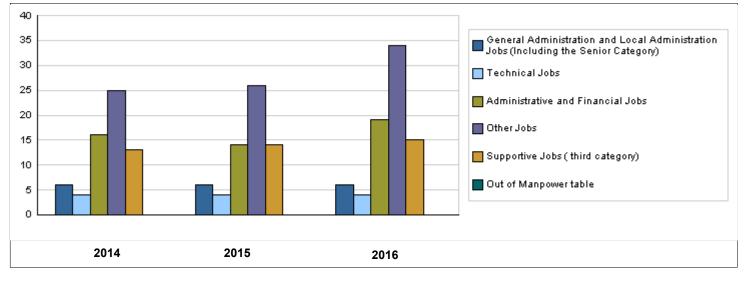
## Major Issues and Challenges which face the Ministry / Department:

- Enhance the Bureau's specialized staff in the field of legislation and qualify them to accelerate the achievement of required tasks.
- Build legislative database and information that contribute to accelerating the achievement of tasks assigned to the Bureau.
- Provide mechanisms to activate coordination and cooperation among the various entities related to the legislative process.

## CHAPTER : 0302 Prime Ministry / Legislation and Opinion Bureau

Strate	Strategic Objectives and Performance Indicators of the Ministry / Department										
Strategic Objective		Performance Indicator		Value	Actual Value	Target Value	Primary Self Evaluation	Target Value			
					2014	2015	2015	2016	2017	2018	
1 - To ensure assimilation	1	Percentage of accomplished new	2007	%60	%94	%98	%94	%98	%98	%98	
of the legislation matrix of		legislation to the total submitted to									
the development and		the Bureau									
modernization	2	Percentage of accomplished	2007	%65	%94	% <b>98</b>	%95	% <b>9</b> 8	%98	%98	
requirements in the		amended legislations to the total									
various fields		submitted to the Bureau									

	Number of Staff	of the	Ministr	y / Der	partme	ent				
Group	Job		Actual 2014			Primary 2015		Estimated 2016		
Group	305	Male	Female	Total	Male	Female	Total	Male	Female	Total
General Administration and Local Administration Jobs (Including the Senior Category)		4	2	6	4	2	6	4	2	6
Technical Jobs	#Legislation Consultant	1	3	4	1	3	4	1	3	4
Administrative and Financial Jobs		7	9	16	6	8	14	9	10	19
Other Jobs	Legislation Secretary	5	8	13	4	5	9	7	7	14
	Assistant Consultant	0	1	1	0	2	2	1	2	3
	Head of Section	1	4	5	3	5	8	3	5	8
	Language Editor	0	0	0	0	0	0	1	1	2
	Consultant	2	0	2	2	0	2	2	0	2
	First Officer	0	1	1	0	1	1	0	1	1
	Assistant Researcher	0	0	0	1	0	1	1	0	1
	Assistant Legislation Secretary	1	2	3	1	2	3	1	2	3
Supportive Jobs ( third category)		11	2	13	12	2	14	13	2	15
	Total	32	32	64	34	30	64	43	35	78
Out of Manpower table	Out of Manpower table	0	0	0	0	0	0	0	0	0
	Grand Total				34	30	64	43	35	78
	Total Cost of Salaries	296916	296916	593832	321710	285290	607000	376750	308250	685000



	ĸ	ey Information of	of the Ministry / D	epartment		
No.	Description	2012	2013	2014	2015	2016
1	Number of new pieces of legislation achieved by the Bureau	33	137	117	140	92
2	Number of consultations achieved by the Bureau	65	168	143	160	93
3	Number of pieces of legislation published on the Legislation Bureau's website	11	86	153	66	80

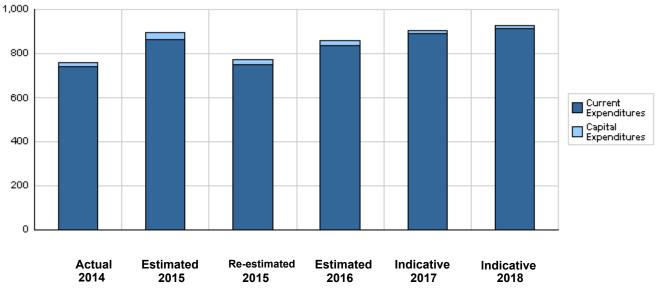
# Overall Summary of Expenditures for Chapter 0302- Prime Ministry / Legislation and Opinion Bureau

## for the Years 2014 - 2018

							( In JDs
		Actual	Estimated	Re-estimated	Estimated	Inc	licative
	Description	2014	2015	2015	2016	2017	2018
Group		Current E	Expenditures	1	1	1	
2111	Salaries, Wages and Allowances	558,292	653,000	570,000	639,000	692,000	712,000
2121	Social Security Contributions	35,540	45,000	37,000	46,000	50,000	52,000
2211	Use of Goods and Services	139,352	156,000	137,000	145,000	140,000	140,000
2821	Other Current Expenditures	3,810	4,000	4,000	4,000	4,000	4,000
3112	Devices, Machinery and Equipment	492	3,000	1,000	2,000	2,000	2,000
3113	Other Fixed Assets	2,240	3,000	1,000	2,000	2,000	2,000
	Total current expenditures	739,726	864,000	750,000	838,000	890,000	912,000
		Capital E	xpenditures			1	
2211	Use of Goods and Services	21,515	25,000	25,000	18,000	13,000	13,000
2822	Other Capital Expenditures	0	5,000	0	2,000	2,000	2,000
3112	Devices, Machinery and Equipment	0	0	0	0	0	0
	Total capital expenditures	21,515	30,000	25,000	20,000	15,000	15,000
	Treasury	21,515	30,000	25,000	20,000	15,000	15,000
	Total current and capital expenditures	761,241	894,000	775,000	858,000	905,000	927,000

(Thousands of JDs)

#### Graph of the current and capital expenditures for the years 2014 - 2018

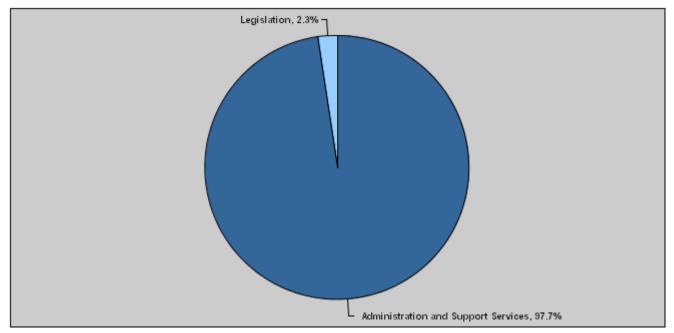


## Budget of Chapter 0302 - Prime Ministry / Legislation and Opinion Bureau

## For the Year 2016 Distributed According to Program

				(InJDs)
Prog.	Description	Current Expenditures	Capital Expenditures	Total Expenditures
0401	Administration and Support Services	838,000	0	838,000
0405	Legislation	0	20,000	20,000
	Total	838,000	20,000	858,000

## Total Expenditures for the Year 2016 Distributed According to Programs



## Estimated Allocations for Females distributed according to Programs for the Years 2014 - 2018

	Program	2014	2015	2016	2017	2018
0401	Administration and Support Services	347671	352500	393860	418300	428640
	Tota	347671	352500	393860	418300	428640

#### 0401 Administration and Support Services Program

#### Objective of the program :

Prepare work's requirements through the administrative efforts and provide support related to regulatory, financial, technical and support services aspects.

#### The strategic objective related to the program :

Ensure assimilation of the legislation matrix of the development and modernization requirements in the various fields.

#### Directorates associated with the program :

1- Administrative and Financial Affairs Directorate

2- Computer and Information Unit

3- Internal Control Unit

Services provided by the program :

Administrative, financial and IT services as well as material work environment supplies in their various components.

## Staff working in the program :

The program is implemented through a functional staff in 2015 estimated with (64) staff, including (34) males and (30) females .

-	Pe	rformance A	leasur	ement l	ndicators f	or Pr	ogram			
	Performance Measurement Indicator		Base	value	Actual value	Targ Valu			Target Va	lue
			Year		2014	201	5 2015	5 2016	2017	2018
1	Degree of the Bureau's clients' satisfactio	n	2007	%60	%75	%90	%85	%90	%92	%94
	Appropriations of Administ	ration and Sup	port Se	rvices Pro	ogram as Pe	r Activ	vities and Pro	jects.		( In JDs
	Activities and Projects 20			timated 2015	Re-estima	ted	Estimated 2016	2017	Indicative	2018
Curren	t Expenditures	739,726	864,000		750,000		338,000	890,000	912,	000
601	Administrative and Support Services	739,726	864,0	000	750,000	8	338,000	890,000	912,	000
Capital	Expenditures	0	0		0	C	)	0	0	
	Program / Treasury	0	0		0	C	)	0	0	
	Total Program	739,726	864,0	00	750,000	8	338.000	890,000	912.	000

## Budget Chapter 0302 - Prime Ministry / Legislation and Opinion Bureau Distributed According to the Program

#### 0405 Legislation Program

#### Objective of the program :

Improve the level of legislation system assimilation of development and modernization requirements in the various fields.

The strategic objective related to the program :

Ensure assimilation of the legislation matrix of the development and modernization requirements in the various fields.

#### Directorates associated with the program :

1- Legislation Activation Commission

2- Legislation Modernization Commission

3- Legal Consultations Commission

Services provided by the program :

1- Study, audit, give opinion on draft legislation and amend provisions thereof and reformulate them.

2- Contribute to updating and developing the legislation in the Kingdom.

3- Give opinion on legal consultations.

Staff working in the program :

The program is implemented through the Bureau's staff.

	Pe	rformance I	leasur	ement l	ndicators	for P	rogram				
	Performance Measurement Indicator		Base	Value	Actual value	Tarı Val			Target Value		
			Year	Year	2014	201	15 2015	2016	2017	2018	
1	Percentage of completion of the activation Legislation Commission, Legislation Upda Commission and the Legal Consultation (	ating	2007	%20	%55	%5	5 %55	%55	%57	%60	
2	Percentage of completion of the legislativ Information system modernization plan	e and legal	2007	%25	%65	%7	0 %70	%72	%75	%80	
3	Percentage of completion of the legislatio translation plan	n audit and	2007	%30	%75	%8	0 %80	%82	%84	%88	
	Appropriations	of Legislation	n Progra	m as Pe	Activities a	and Pr	ojects.			(In JDs	
	Activities and Projects	Actual <b>2014</b>		timated 2015	Re-estimation		Estimated 2016	2017	Indicative	2018	
Curre	nt Expenditures	0	0		0		0	0	0		
Capit	al Expenditures	21,515	30,00	0	25,000		20,000	15,000	15,0	00	
00	1 Enhancement of institutional capacities of the Legislation and Opinion Bureau	21,515	30,00	0	25,000		20,000	15,000	15,0	00	
	Program / Treasury	21,515	30,00	0	25,000		20,000	15,000	15,0	00	
·	Total Program	21,515	30,00	0	25.000		20,000	15,000	15,0	00	

## Chapter :0302 Prime Ministry / Legislation and Opinion Bureau

- Vision Ensure that the legislation system in the Kingdom is aligned and compatible with the State's general policy in the various sectors.
- Mission Studying and developing draft legislation according to internal and external variables and submitting them in their final form to be benefitted from in the various fields of work, giving opinion on legal consultations and communicating with the relevant agencies through building a participatory relationship with them

Legal Framework : Legislation and Opinion Bureau Bylaw No. 1 for the year 1993

Strategic				Base Value		Actua	5		Initial Internal			
	Performance Measurement Indicators		Dd			Value		e Ev	aluation	Target Value		
Description			Ye	ar	Value	2014	2015	2015 2015		2016	2017	2018
1 - To ensure assimilation of the legislation matrix of the development and	legislation to the total submitted to the Bureau			07	%60	%94	%98		%94	%98	%98	%98
modernization requirements in the various fields				07	%65	%94	%98		%95		%98	%98
Programs that achi	iev	e Strategic Objectives	/ Perfe	orm	ance	Indica	tors	· ·				
Programs		Description of Perfo Indicators	Description of Performance Indicators		Base V Base Year	alue Value	Actual Value	Target Value	Initial Internal Evaluation		arget Valu	e

			Indicators	Year	Value	2014	2015	2015	2016	2017	2018
0401	Administration and Support Services	1	Degree of the Bureau's clients' satisfaction	2007	%60	%75	%90	%85	%90	%92	%94
0405	Legislation	1	Percentage of completion of the activation plan of the Legislation Commission, Legislation Updating Commission and the Legal Consultation Commission	2007	%20	%55	%55	%55	%55	%57	%60
		2	Percentage of completion of the legislative and legal information system modernization plan	2007	%25	%65	%70	%70	%72	%75	%80
		3	Percentage of completion of the legislation audit and translation plan	2007	%30	%75	%80	%80	%82	%84	%88

## **Programs Appropriations**

U U								
			Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
	Programs		2014	2015	2015	2016	2017	2018
	Administration and Support Services	Current	739726	864000	750000	838000	890000	912000
0401		Capital	0	0	0	0	0	0
		Total	739726	864000	750000	838000	890000	912000
		Current	0	0	0	0	0	0
0405	Legislation	Capital	21515	30000	25000	20000	15000	15000
		Total	21515	30000	25000	20000	15000	15000
		Total of Current	739726	864000	750000	838000	890000	912000
		Total of Capital	21515	30000	25000	20000	15000	15000
		Total of Chapter	761241	894000	775000	858000	905000	927000

## **Current Activities Appropriations According to Program**

		Activities	Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
Prog.			2014	2015	2015	2016	2017	2018
0401	601	Administrative and Support Services	739726	864000	750000	838000	890000	912000
		Total of Program	739726	864000	750000	838000	890000	912000
		Total	739726	864000	750000	838000	890000	912000

#### **Capital Projects Appropriations According to Program**

			Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
Prog.		Projects	2014	2015	2015	2016	2017	2018
0405	001	Enhancement of institutional capacities of the Legislation and Opinion Bureau	21515	30000	25000	20000	15000	15000
		Total of Program	21515	30000	25000	20000	15000	15000
		Total	21515	30000	25000	20000	15000	15000

## Overall Summary of Current Expenditures for the Years 2014 - 2018 . .

	Item	0302 Prime Ministry / Legisla	Actual	Estimated		Estimated	Indicative	( In JD	
noup	nem	Description	2014	2015	2015	2016	2017	2018	
21		Compensations of Employees	2014	2015	2015	2010	2017	2010	
2111		Salaries, Wages and Allowances							
	101	Classified Employees	108170	110000	110000	112000	114000	117000	
	101	Unclassified Employees	90449		88000	92000	94000	96000	
	102	Comprehensive Contract Employees	94303		95000	115000	127000	132000	
	105	Personal Cost of Living Allowance	80499		84000	97000	109000	111000	
	105	Family Cost of Living Allowance	6955		8000	10000	11000	12000	
		Overtime Allowance	1728		2000	2000		2000	
	110 111	Additional Allowance	79336		2000 84000	2000 93000	2000 102000	105000	
		Other Allowances							
	112	Transportation Allowance	67749		63000	64000 47000	65000	66000	
	113		11553		14000	17000	19000	20000	
	114	Transport Allowance	7407		7000	8000	9000	10000	
	116	Employees' Bonuses	10143		10000	10000	10000	10000	
	120	Contract Employees	0		5000	19000	30000	31000	
		Total	558292	653000	570000	639000	692000	712000	
2121		Social Security Contributions							
	301	Social Security	35540	45000	37000	46000	50000	52000	
		Total	35540	45000	37000	46000	50000	52000	
22		Use of Goods and Services							
211		Use of Goods and Services							
211									
	202	Telecommunications Services	8462		9000	9000	9000	9000	
	203	Water	3087		4000	5000	5000	5000	
	204	Electricity	46106		43000	35000	31000	30000	
	205	Fuels	33590		28000	30000	31000	32000	
	206	Maintenance of Machines, furniture and accessories	4816	4000	4000	5000	5000	5000	
	207	Maintenance of vehicles, equipment and accessories	13702	15000	15000	15000	15000	15000	
	208		1320	2000	2000	3000	3000	3000	
	209	Office Supplies, publications and various stationery	2437	3000	3000	6000	6000	6000	
	210	Substances and raw materials (medicines, clothes, food, films, etc.,)	3810	4000	4000	5000	5000	5000	
	211	Cleaning services and supplies including cleaning contracts	13457	15000	15000	16000	17000	18000	
	212	Insurance	4736	5000	5000	5000	5000	5000	
	213	Official Travel Missions	190	1000	1000	1000	1000	1000	
	214	Goods and services expenses	3639	4000	4000	10000	7000	6000	
		Total	139352	156000	137000	145000	140000	140000	
28		Other Expenditures							
20		Other Current Expenditures							
.021	007	-	0046	1000	1000	4000	4000	1000	
	305	Non-Employees' Bonuses	3810		4000	4000	4000	4000	
		Total	3810	4000	4000	4000	4000	4000	
31		Non-financial Assets							
112		Devices, Machinery and Equipment							
	402	Devices, Machinery and Equipment	492	3000	1000	2000	2000	2000	
		Total			1000	2000	2000	2000	
112									
113		Other Fixed Assets							
	401	Furniture	2240		1000	2000	2000	2000	
		Total	2240	3000	1000	2000	2000	2000	
-	_	Total of Chapter	739726	864000	750000	838000	890000	912000	

## Current Expenditures According to Program and Activities for the Years 2014 - 2018

Chapter : 0302 - Prime Ministry / Legislation and Opinion Bureau

(In JDs)

Progra	am :	0401 - Administration and Suppor	t Services					
Activi	ty :	601 - Administrative and Sup	port Servic	es				
Group	Item	Description	Actual 2014	Estimated 2015	Re-estimated 2015	Estimated 2016	Indicative 2017	Indicativ 2018
21		Compensations of Employees						
2111		Salaries, Wages and Allowances						
	101	Classified Employees	108170	110000	110000	112000	114000	117000
	102	Unclassified Employees	90449	101000	88000			96000
	103	Comprehensive Contract Employees	94303		95000	115000		132000
	105	-	80499	102000	84000	97000		111000
	106	Family Cost of Living Allowance	6955	10000	8000	10000		12000
	110	Overtime Allowance Additional Allowance	1728 79336	2000 95000	2000 84000	2000 93000	2000 102000	2000 105000
	111 112	Other Allowances	67749	70000	63000	93000 64000		66000
	113	Transportation Allowance	11553	17000	14000	17000		20000
	114	Transport Allowance	7407	8000	7000	8000		10000
	116	Employees' Bonuses	10143	10000	10000	10000		10000
	120	Contract Employees	0	14000	5000	19000		31000
		Total	558292	653000	570000	639000		712000
2121		Social Security Contributions						
	301	Social Security	35540	45000	37000	46000	50000	52000
	001	Total	35540	45000	37000	46000		52000
22		Use of Goods and Services	00040	10000	01000			02000
							<u> </u>	<u> </u>
2211		Use of Goods and Services						
	202	Telecommunications Services	8462	9000	9000	9000		9000
	203	Water	3087	4000				5000
	204	Electricity	46106	43000	43000	35000		30000
	205	Fuels 000 Fuels	33590	47000	28000	30000		32000 0
		001 Heating	33590 0	0 7000	0 7000	0 8000	-	8000
		002 Saloon vehicles	0	40000	21000	22000		24000
	206	Maintenance of Machines, furniture and	u 4816	40000	4000	5000	23000 5000	24000 5000
		accessories						
	207	Maintenance of vehicles, equipment and accessories	13702	15000	15000	15000	15000	15000
	208	Repair and maintenance of buildings and accessories	1320	2000	2000	3000	3000	3000
	209		2437	3000	3000	6000	6000	6000
	210		3810	4000	4000	5000	5000	5000
	211	Cleaning services and supplies including cleaning contracts	13457	15000	15000	16000	17000	18000
	212	Insurance	4736	5000	5000	5000	5000	5000
	213	Official Travel Missions	190	1000		1000	1000	1000
	214	Goods and services expenses	3639	4000	4000	10000	7000	6000
		Total	139352	156000	137000	145000	140000	140000
28		Other Expenditures						
2821		Other Current Expenditures						1
	305	Non-Employees' Bonuses	3810	4000	4000	4000	4000	4000
		Total	3810	4000	4000	4000		4000
31		Non-financial Assets						
							<u> </u>	
3112		Devices, Machinery and Equipment						
	402	Devices, Machinery and Equipment	492	3000				2000
2442		Other Fixed Assets	492	3000	1000	2000	2000	2000
3113	404		2240	2000	1000	2000	2000	2000
	401	Furniture	2240	3000	1000	2000		2000
		Total	2240	3000	1000	2000		2000
		Total of Activity	739726	864000	750000	838000		912000
		Total of Program	739726	864000	750000	838000	890000	912000

# **Overall Summary of Capital Expenditures for the Years 2014 - 2018**

Chapter : 0302 Prime Ministry / Legislat				ation and C	( In JDs				
Group	ltem		Description	Actual 2014	Estimated 2015	Re-estimated 2015	Estimated 2016	Indicative 2017	Indicative 2018
		Expenditure	s						
22		Use of Good	Is and Services						
2211		Use of Goods	and Services						
	512 Operating and Sustaining Expenditures		21515	25000	25000	18000	13000	13000	
	1	1	Total	21515	25000	25000	18000	13000	13000
28		Other Exper	ditures						
2822		Other Capital	Expenditures						
	504	Studies, Rese	earch and Consultations	0	5000	0	2000	2000	2000
	1	1	Total	0	5000	0	2000	2000	2000
			Total of Chapter	21515	30000	25000	20000	15000	15000

# Capital Expenditures According to Program and Projects for the Years 2014 - 2018

Chapter: 0302 Prime Ministry / Legislation and Opinion Bureau

(In JDs)

Pro	ogram	n 0405 Leg	jislation						
Pr	oject	001 Enha	ancement of institutional capaciti	es of the Leg	islation and Op	oinion Bureau			
Fund	Sourc	e102001	Capital (Treasury)						
Group	item		Description	Actual 2014	Estimated 2015	Re-estimated 2015	Estimated 2016	Indicative 2017	Indicative 2018
22		Use of Goods	s and Services						
2211		Use of Goods	and Services						
	512	512 Operating and Sustaining Expenditures							
	004	Electricity		0	5000	5000	0	0	0
	005	Fuels		0	5000	5000	0	0	0
	011	Capacity build	ding expenses	0	2000	2000	7000	5000	5000
	036	Computerizat expenses	ion and automation operations	0	10000	10000	8000	8000	8000
	999	n.e.c		21515	3000	3000	3000	0	0
			Total of Item	21515	25000	25000	18000	13000	13000
28		Other Expend	ditures						
2822		Other Capital	Expenditures						
	504	Studies, Rese	earch and Consultations						
	007	Institutional w	vork development studies	0	5000	0	2000	2000	2000
			Total of Item	0	5000	0	2000	2000	2000
			Total of Project / Treasury	21515	30000	25000	20000	15000	15000
			Total of Program	21515	30000	25000	20000	15000	15000
			Total of Chapter	21515	30000	25000	20000	15000	15000