

## Chapter : 0302 Prime Ministry / Legislation and Opinion Bureau

**Creation:** The Legislation and Opinion Bureau was established under Bylaw No. (83) for the year 1974 and this Bylaw canceled under Bylaw No.(1) of 1993 to assume the tasks of studying, formulating and developing draft legislation and giving opinion on the legal consultations submitted to it to achieve the Bureau's vision and mission for which it was established through commissions formed for this purpose.

**Vision :** Ensure that the legislation system in the Kingdom is aligned and compatible with the State's general policy in the various sectors.

**Mission:** Studying and developing draft legislation according to internal and external variables and submitting them in their final form to be benefitted from in the various fields of work, giving opinion on legal consultations and communicating with the relevant agencies through building a participatory relationship with them

**Legal Framework :** Legislation and Opinion Bureau Bylaw No. 1 for the year 1993

### Tasks of the Ministry / Department:

- Study, audit and give opinion on draft legislation, amend provisions thereof and reformulate them
- Draw the draft legislation commissioned by the Prime Minister to prepare.
- Take the initiative to propose any draft or propose amendment to any existing legislation.
- Draw up the decisions and regulating instructions of general nature.
- Contribute to updating and developing the applicable legislation in the Kingdom.
- Give opinion regarding legal consultations.
- Prepare researches and studies and hold seminars and conferences.

### Ministry/Department Contribution to the Achievement of the National Objectives:

- Develop the legislative process in the kingdom

### Major Issues and Challenges which face the Ministry / Department:

- Enhance the Bureau's specialized staff in the field of legislation and qualify them to accelerate the achievement of required tasks in efficiency and effectiveness
- Build legislative database and information that contribute to accelerating the achievement of tasks assigned to the Bureau and saving the needed time and effort for that.
- Provide mechanisms to activate coordination and cooperation among the various entities related to the legislative process.

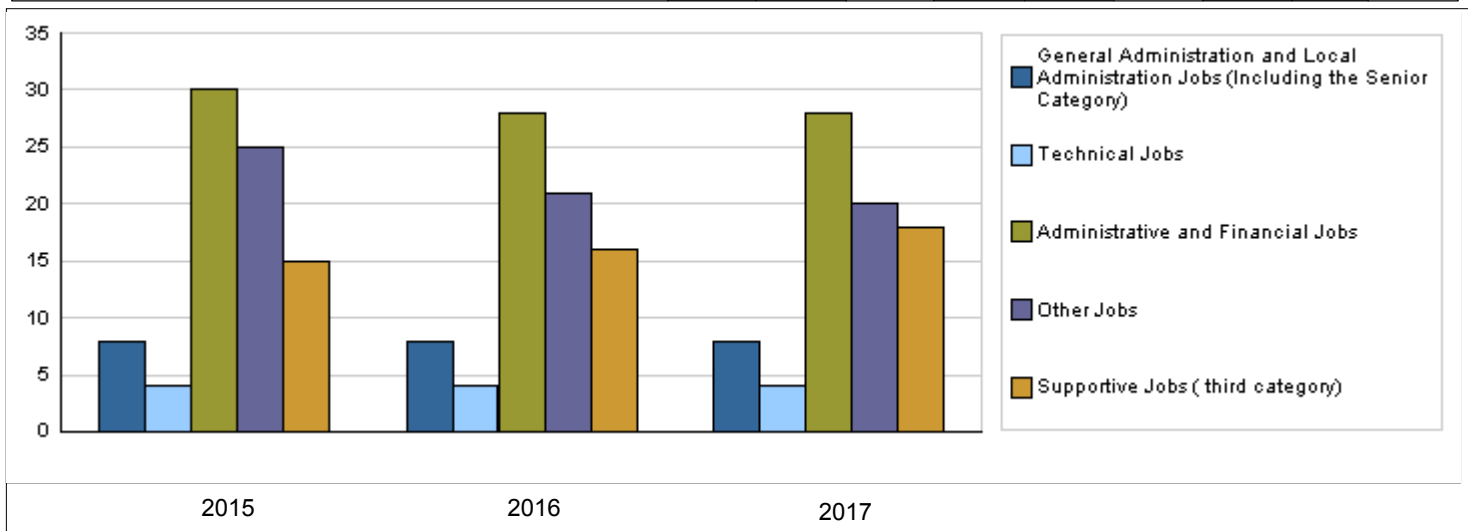
CHAPTER : 0302 Prime Ministry / Legislation and Opinion Bureau

Strategic Objectives and Performance Indicators of the Ministry / Department

Strategic Objective	Performance Indicator	Base year	Value	Actual Value	Target Value	Preliminary Self Evaluation	Target Value		
				2015	2016	2016	2017	2018	2019
1 - To ensure assimilation of the legislation matrix of the development and modernization requirements in the various fields	1 Percentage of accomplished new legislation to the total submitted to the Bureau	2014	%94	%94	%98	%98	%98	%98	%98
	2 Percentage of accomplished amended legislations to the total submitted to the Bureau	2014	%94	%94	%98	%98	%98	%98	%98

Number of Staff of the Ministry / Department

Group	Job	2015			2016			Preliminary 2017		
		Male	Female	Total	Male	Female	Total	Male	Female	Total
General Administration and Local Administration Jobs (Including the Senior Category)		6	2	8	6	2	8	7	1	8
Technical Jobs		1	3	4	1	3	4	1	3	4
Administrative and Financial Jobs		14	16	30	14	14	28	14	14	28
Other Jobs	Assistant Consultant	1	2	3	1	2	3	1	2	3
	Assistant Researcher	1	0	1	1	0	1	1	0	1
	Assistant Legislation Secretary	4	2	6	1	2	3	1	2	3
	Language Editor	1	1	2	0	0	0	0	0	0
	Legislation Secretary	4	8	12	7	7	14	5	8	13
	Assistant Translator	1	0	1	0	0	0	0	0	0
Supportive Jobs ( third category)		13	2	15	12	4	16	13	5	18
<b>Total</b>		<b>46</b>	<b>36</b>	<b>82</b>	<b>43</b>	<b>34</b>	<b>77</b>	<b>43</b>	<b>35</b>	<b>78</b>
<b>Total Cost of Salaries</b>		<b>331242</b>	<b>260261</b>	<b>591503</b>	<b>357840</b>	<b>281160</b>	<b>639000</b>	<b>397100</b>	<b>324900</b>	<b>722000</b>



Key Information of the Ministry / Department

No.	Description	2013	2014	2015	2016	2017
1	Number of new pieces of legislation achieved by the Bureau	137	117	140	152	160
2	Number of consultations achieved by the Bureau	168	143	160	184	190
3	Number of pieces of legislation published on the Legislation Bureau's website	86	153	211	200	220

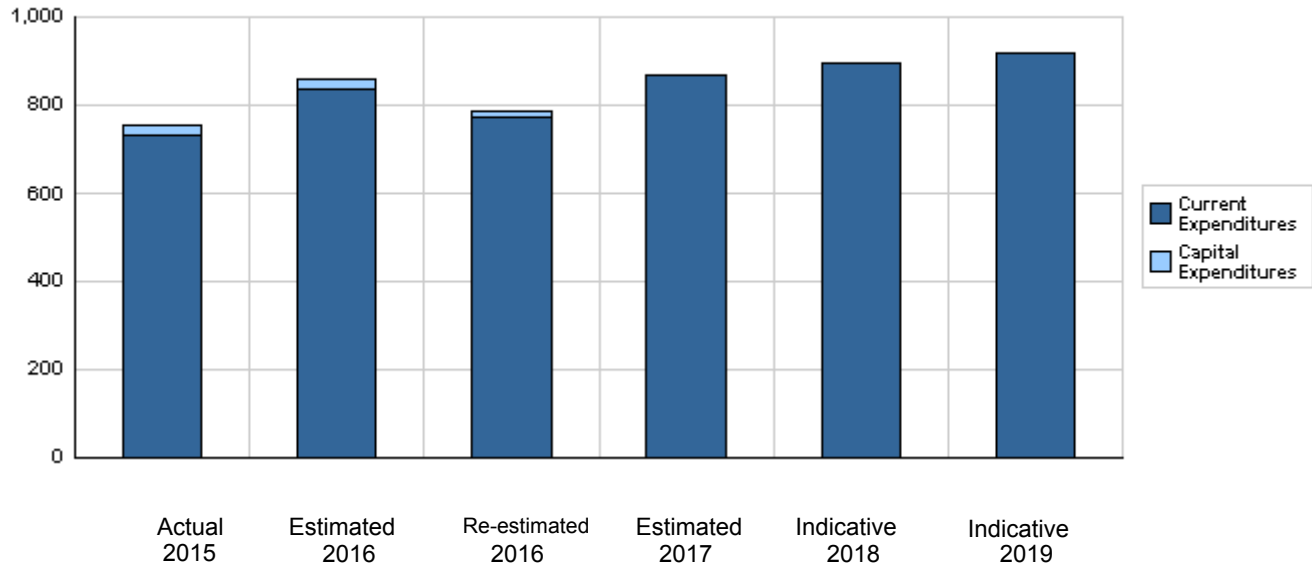
Overall Summary of Expenditures for Chapter 0302- Prime Ministry / Legislation and Opinion  
Bureau  
for the Years 2015 - 2019

( In JDs )

Description		Actual 2015	Estimated 2016	Re-estimated 2016	Estimated 2017	Indicative	
						2018	2019
<b>Group</b>	<b>Current Expenditures</b>						
2111	Salaries, Wages and Allowances	555,117	639,000	595,000	672,000	687,000	702,000
2121	Social Security Contributions	36,386	46,000	44,000	50,000	52,000	55,000
2211	Use of Goods and Services	135,505	145,000	126,000	128,000	135,000	140,000
2821	Other Current Expenditures	3,610	4,000	4,000	4,000	4,000	4,000
3112	Devices, Machinery and Equipment	777	2,000	1,000	16,000	16,000	16,000
3113	Other Fixed Assets	0	2,000	1,000	0	0	0
Total current expenditures		731,395	838,000	771,000	870,000	894,000	917,000
<b>Capital Expenditures</b>							
2211	Use of Goods and Services	22,113	18,000	15,000	0	0	0
2822	Other Capital Expenditures	0	2,000	0	0	0	0
Total capital expenditures		22,113	20,000	15,000	0	0	0
Treasury		22,113	20,000	15,000	0	0	0
Total current and capital expenditures		753,508	858,000	786,000	870,000	894,000	917,000

( Thousands of JDs )

**Graph of the current and capital expenditures for the years 2015 - 2019**

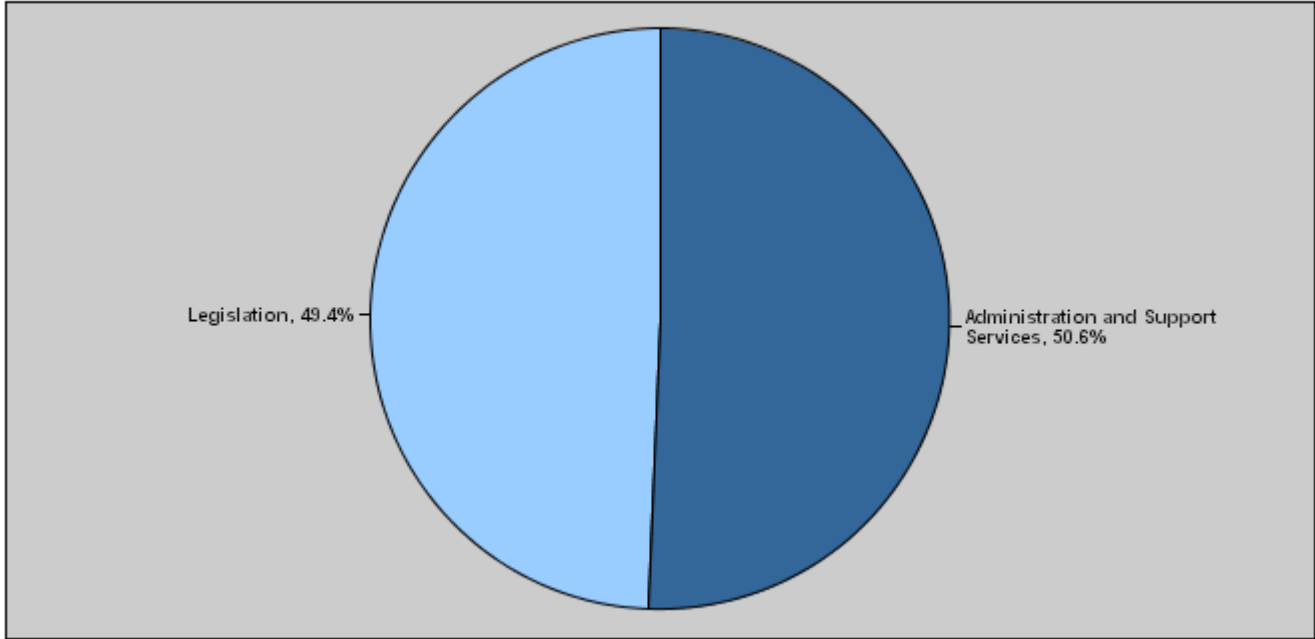


Budget of Chapter 0302 - Prime Ministry / Legislation and Opinion Bureau  
For the Year 2017 Distributed According to Program

( In JDs )

Prog.	Description	Current Expenditures	Capital Expenditures	Total Expenditures
0401	Administration and Support Services	440,000	0	440,000
0405	Legislation	430,000	0	430,000
	Total	870,000	0	870,000

**Total Expenditures for the Year 2017 Distributed According to Programs**



Estimated Allocations for Females distributed according to Programs for the Years 2015 - 2019

Program	2015	2016	2017	2018	2019
0401 Administration and Support Services	321814	339240	194480	199320	204600
0405 Legislation	0	0	189200	194040	198880
Total	321814	339240	383680	393360	403480

Budget Chapter 0302 - Prime Ministry / Legislation and Opinion Bureau Distributed According to the Program

0401	Administration and Support Services Program
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Objective of the program :

Prepare work's requirements through the administrative efforts and provide support related to regulatory, financial, technical and support services aspects.

The strategic objective related to the program :

Ensure assimilation of the legislation matrix of the development and modernization requirements in the various fields.

Directorates associated with the program :

- 1- Administrative and Financial Affairs Directorate
- 2- Computer and Information Unit
- 3- Internal Control Unit

Services provided by the program :

Administrative, financial and IT services as well as material work environment supplies in their various components.

Staff working in the program :

The program is implemented through a functional staff in 2016 estimated with ( 48 ) staff, including ( 27 ) males and ( 21 ) females .

**Performance Measurement Indicators for Program**

Performance Measurement Indicator	Base Year	Value	Actual value	Target Value	Preliminary Self Evaluation	Target Value		
			2015	2016	2016	2017	2018	2019
1 Degree of the Bureau's clients' satisfaction	2014	%75	%75	%90	%90	%92	%93	%94

**Appropriations Of Administration and Support Services Program as Per Activities and Projects. ( In JDs )**

Activities and Projects	Actual	Estimated	Re-estimated	Estimated	Indicative	
	2015	2016	2016	2017	2018	2019
Current Expenditures	731,395	838,000	771,000	440,000	453,000	465,000
601 Administrative and Support Services	731,395	838,000	771,000	440,000	453,000	465,000
Capital Expenditures	0	0	0	0	0	0
Program / Treasury	0	0	0	0	0	0
Total Program	731,395	838,000	771,000	440,000	453,000	465,000

Budget Chapter 0302 - Prime Ministry / Legislation and Opinion Bureau Distributed According to the Program

0405	Legislation Program
<b>Objective of the program :</b>	
Improve the level of legislation system assimilation of development and modernization requirements in the various fields.	
<b>The strategic objective related to the program :</b>	
Ensure assimilation of the legislation matrix of the development and modernization requirements in the various fields.	
<b>Directorates associated with the program :</b>	
1- Legislation Activation Commission 2- Legislation Modernization Commission 3- Legal Consultations Commission	
<b>Services provided by the program :</b>	
1- Study, audit, give opinion on draft legislation and amend provisions thereof and reformulate them. 2- Contribute to updating and developing the legislation in the Kingdom. 3- Give opinion on legal consultations.	
<b>Staff working in the program :</b>	
The program is implemented through a functional staff in 2016 estimated with ( 29 ) staff, including ( 16 ) males and ( 13 ) females .	

Performance Measurement Indicators for Program								
Performance Measurement Indicator	Base Year	Value	Actual value	Target Value	Preliminary Self Evaluation	Target Value		
			2015	2016		2016	2017	2018
1 Percentage of completion of the activation plan of the Legislation Commission, Legislation Updating Commission and the Legal Consultation Commission	2014	%55	%55	%55	%60	%70	%75	%80
2 Percentage of completion of the legislative and legal information system modernization plan	2014	%65	%70	%72	%75	%80	%85	%90
3 Percentage of completion of the legislation audit and translation plan	2014	%75	%80	%82	%82	%85	%88	%90

Appropriations Of Legislation Program as Per Activities and Projects. ( In JDs )						
Activities and Projects	Actual	Estimated	Re-estimated	Estimated	Indicative	
	2015	2016	2016	2017	2018	2019
Current Expenditures	0	0	0	430,000	441,000	452,000
602 Developing legislations	0	0	0	430,000	441,000	452,000
Capital Expenditures	22,113	20,000	15,000	0	0	0
001 Enhancement of institutional capacities of the Legislation and Opinion Bureau	22,113	20,000	15,000	0	0	0
Program / Treasury	22,113	20,000	15,000	0	0	0
Total Program	22,113	20,000	15,000	430,000	441,000	452,000

Chapter : 0302 Prime Ministry / Legislation and Opinion Bureau

( In JDs )

Current Activities Appropriations According to Program								
Prog.	Activites		Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
			2015	2016	2016	2017	2018	2019
0401	601	Administrative and Support Services	731395	838000	771000	440000	453000	465000
	Total of Program		731395	838000	771000	440000	453000	465000
0405	602	Developing legislations	0	0	0	430000	441000	452000
	Total of Program		0	0	0	430000	441000	452000
Total			731395	838000	771000	870000	894000	917000

Capital Projects Appropriations According to Program								
Prog.	Projects		Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
			2015	2016	2016	2017	2018	2019
0405	001	Enhancement of institutional capacities of the Legislation and Opinion Bureau	22113	20000	15000	0	0	0
	Total of Program		22113	20000	15000	0	0	0
Total			22113	20000	15000	0	0	0

# Overall Summary of Current Expenditures for the Years 2015 - 2019

Chapter: 0302 Prime Ministry / Legislation and Opinion Bureau

( In JDs )

Group	Item	Description	Actual 2015	Estimated 2016	Re-estimated 2016	Estimated 2017	Indicative 2018	Indicative 2019
21		Compensations of Employees						
2111		Salaries, Wages and Allowances						
	101	Classified Employees	109763	112000	102000	100000	102000	104000
	102	Unclassified Employees	87593	92000	88000	95000	97000	99000
	103	Comprehensive Contract Employees	89651	115000	114000	145000	148000	150000
	105	Personal Cost of Living Allowance	81336	97000	87000	100000	102000	105000
	106	Family Cost of Living Allowance	6820	10000	8000	10000	11000	12000
	110	Overtime Allowance	2158	2000	2000	3000	3000	3000
	111	Additional Allowance	81819	93000	86000	95000	97000	99000
	112	Other Allowances	63825	64000	64000	64000	64000	64000
	113	Transportation Allowance	11816	16000	15000	16000	17000	18000
	114	Transport Allowance	6908	8000	8000	9000	10000	11000
	116	Employees' Bonuses	12091	11000	11000	13000	13000	13000
	120	Contract Employees	1337	19000	10000	22000	23000	24000
<b>Total</b>			<b>555117</b>	<b>639000</b>	<b>595000</b>	<b>672000</b>	<b>687000</b>	<b>702000</b>
2121		Social Security Contributions						
	301	Social Security	36386	46000	44000	50000	52000	55000
<b>Total</b>			<b>36386</b>	<b>46000</b>	<b>44000</b>	<b>50000</b>	<b>52000</b>	<b>55000</b>
22		Use of Goods and Services						
2211		Use of Goods and Services						
	202	Telecommunications Services	8612	9000	8000	10000	10000	10000
	203	Water	3599	5000	4000	5000	5000	5000
	204	Electricity	42717	35000	35000	34000	37000	39000
	205	Fuels	28132	30000	30000	29000	30000	31000
	206	Maintenance of Machines, furniture and accessories	4976	5000	3000	3000	3000	3000
	207	Maintenance of vehicles, equipment and accessories	9327	15000	10000	9000	9000	9000
	208	Repair and maintenance of buildings and accessories	2446	3000	2000	3000	3000	3000
	209	Office Supplies, publications and various stationery	4496	6000	5000	5000	6000	6000
	210	Substances and raw materials (medicines, clothes, food, films, etc..)	6328	5000	4000	5000	5000	5000
	211	Cleaning services and supplies including cleaning contracts	14807	16000	15000	14000	15000	16000
	212	Insurance	4955	5000	5000	5000	5000	5000
	213	Official Travel Missions	295	1000	1000	500	500	500
	214	Goods and services expenses	4815	10000	4000	5500	6500	7500
<b>Total</b>			<b>135505</b>	<b>145000</b>	<b>126000</b>	<b>128000</b>	<b>135000</b>	<b>140000</b>
28		Other Expenditures						
2821		Other Current Expenditures						
	305	Non-Employees' Bonuses	3610	4000	4000	4000	4000	4000
<b>Total</b>			<b>3610</b>	<b>4000</b>	<b>4000</b>	<b>4000</b>	<b>4000</b>	<b>4000</b>
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	402	Devices, Machinery and Equipment	777	2000	1000	16000	16000	16000
<b>Total</b>			<b>777</b>	<b>2000</b>	<b>1000</b>	<b>16000</b>	<b>16000</b>	<b>16000</b>
3113		Other Fixed Assets						
	401	Furniture	0	2000	1000	0	0	0
<b>Total</b>			<b>0</b>	<b>2000</b>	<b>1000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total of Chapter</b>			<b>731395</b>	<b>838000</b>	<b>771000</b>	<b>870000</b>	<b>894000</b>	<b>917000</b>



Program : 0401 - Administration and Support Services								
Activity : 601 - Administrative and Support Services								
Group	Item	Description	Actual 2015	Estimated 2016	Re-estimated 2016	Estimated 2017	Indicative 2018	Indicative 2019
21		<b>Compensations of Employees</b>						
2111		<b>Salaries, Wages and Allowances</b>						
	101	Classified Employees	109763	112000	102000	40000	41000	42000
	102	Unclassified Employees	87593	92000	88000	38000	39000	40000
	103	Comprehensive Contract Employees	89651	115000	114000	58000	59000	60000
	105	Personal Cost of Living Allowance	81336	97000	87000	40000	41000	42000
	106	Family Cost of Living Allowance	6820	10000	8000	4000	4000	4000
	110	Overtime Allowance	2158	2000	2000	3000	3000	3000
	111	Additional Allowance	81819	93000	86000	38000	39000	40000
	112	Other Allowances	63825	64000	64000	26000	26000	26000
	113	Transportation Allowance	11816	16000	15000	7000	7000	7000
	114	Transport Allowance	6908	8000	8000	4000	4000	4000
	116	Employees' Bonuses	12091	11000	11000	5000	5000	5000
	120	Contract Employees	1337	19000	10000	9000	9000	9000
		<b>Total</b>	<b>555117</b>	<b>639000</b>	<b>595000</b>	<b>272000</b>	<b>277000</b>	<b>282000</b>
2121		<b>Social Security Contributions</b>						
	301	Social Security	36386	46000	44000	20000	21000	23000
		<b>Total</b>	<b>36386</b>	<b>46000</b>	<b>44000</b>	<b>20000</b>	<b>21000</b>	<b>23000</b>
22		<b>Use of Goods and Services</b>						
2211		<b>Use of Goods and Services</b>						
	202	Telecommunications Services	8612	9000	8000	10000	10000	10000
	203	Water	3599	5000	4000	5000	5000	5000
	204	Electricity	42717	35000	35000	34000	37000	39000
	205	Fuels	28132	30000	30000	29000	30000	31000
	001	Heating	3692	8000	8000	8000	8000	8000
	002	Saloon vehicles	24440	22000	22000	21000	22000	23000
	206	Maintenance of Machines, furniture and accessories	4976	5000	3000	3000	3000	3000
	207	Maintenance of vehicles, equipment and accessories	9327	15000	10000	9000	9000	9000
	208	Repair and maintenance of buildings and accessories	2446	3000	2000	3000	3000	3000
	209	Office Supplies, publications and various stationery	4496	6000	5000	5000	6000	6000
	210	Substances and raw materials (medicines, clothes, food, films, etc..)	6328	5000	4000	5000	5000	5000
	211	Cleaning services and supplies including cleaning contracts	14807	16000	15000	14000	15000	16000
	212	Insurance	4955	5000	5000	5000	5000	5000
	213	Official Travel Missions	295	1000	1000	500	500	500
	214	Goods and services expenses	4815	10000	4000	5500	6500	7500
		<b>Total</b>	<b>135505</b>	<b>145000</b>	<b>126000</b>	<b>128000</b>	<b>135000</b>	<b>140000</b>
28		<b>Other Expenditures</b>						
2821		<b>Other Current Expenditures</b>						
	305	Non-Employees' Bonuses	3610	4000	4000	4000	4000	4000
		<b>Total</b>	<b>3610</b>	<b>4000</b>	<b>4000</b>	<b>4000</b>	<b>4000</b>	<b>4000</b>
31		<b>Non-financial Assets</b>						
3112		<b>Devices, Machinery and Equipment</b>						
	402	Devices, Machinery and Equipment	777	2000	1000	16000	16000	16000
		<b>Total</b>	<b>777</b>	<b>2000</b>	<b>1000</b>	<b>16000</b>	<b>16000</b>	<b>16000</b>
3113		<b>Other Fixed Assets</b>						
	401	Furniture	0	2000	1000	0	0	0
		<b>Total</b>	<b>0</b>	<b>2000</b>	<b>1000</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>Total of Activity</b>	<b>731395</b>	<b>838000</b>	<b>771000</b>	<b>440000</b>	<b>453000</b>	<b>465000</b>
		<b>Total of Program</b>	<b>731395</b>	<b>838000</b>	<b>771000</b>	<b>440000</b>	<b>453000</b>	<b>465000</b>

Program : 0405 - Legislation								
Activity : 602 - Developing legislations								
Group	Item	Description	Actual 2015	Estimated 2016	Re-estimated 2016	Estimated 2017	Indicative 2018	Indicative 2019
21		Compensations of Employees						
2111		Salaries, Wages and Allowances						
	101	Classified Employees	0	0	0	60000	61000	62000
	102	Unclassified Employees	0	0	0	57000	58000	59000
	103	Comprehensive Contract Employees	0	0	0	87000	89000	90000
	105	Personal Cost of Living Allowance	0	0	0	60000	61000	63000
	106	Family Cost of Living Allowance	0	0	0	6000	7000	8000
	111	Additional Allowance	0	0	0	57000	58000	59000
	112	Other Allowances	0	0	0	38000	38000	38000
	113	Transportation Allowance	0	0	0	9000	10000	11000
	114	Transport Allowance	0	0	0	5000	6000	7000
	116	Employees' Bonuses	0	0	0	8000	8000	8000
	120	Contract Employees	0	0	0	13000	14000	15000
		<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400000</b>	<b>410000</b>	<b>420000</b>
2121		Social Security Contributions						
	301	Social Security	0	0	0	30000	31000	32000
		<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30000</b>	<b>31000</b>	<b>32000</b>
		<b>Total of Activity</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>430000</b>	<b>441000</b>	<b>452000</b>
		<b>Total of Program</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>430000</b>	<b>441000</b>	<b>452000</b>
		<b>Total of Chapter</b>	<b>731395</b>	<b>838000</b>	<b>771000</b>	<b>870000</b>	<b>894000</b>	<b>917000</b>

# Overall Summary of Capital Expenditures for the Years 2015 - 2019

Chapter : 0302 Prime Ministry / Legislation and Opinion Bureau

( In JDs )

Group	Item	Description	Actual 2015	Estimated 2016	Re-estimated 2016	Estimated 2017	Indicative 2018	Indicative 2019
		Expenditures						
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and Sustaining Expenditures	22113	18000	15000	0	0	0
Total			22113	18000	15000	0	0	0
28		Other Expenditures						
2822		Other Capital Expenditures						
	504	Studies, Research and Consultations	0	2000	0	0	0	0
Total			0	2000	0	0	0	0
Total of Chapter			22113	20000	15000	0	0	0

# Capital Expenditures According to Program and Projects for the Years 2015 - 2019

Chapter : 0302 Prime Ministry / Legislation and Opinion Bureau

( In JDs )

Program 0405 Legislation								
Project		001 Enhancement of institutional capacities of the Legislation and Opinion Bureau						
Fund Source		102001 Capital (Treasury)						
Group	item	Description	Actual 2015	Estimated 2016	Re-estimated 2016	Estimated 2017	Indicative 2018	Indicative 2019
22		Use of Goods and Services						
2211		Use of Goods and Services						
	512	Operating and Sustaining Expenditures						
	004	Electricity	5694	0	0	0	0	0
	005	Fuels	1432	0	0	0	0	0
	011	Capacity building expenses	0	7000	5000	0	0	0
	036	Computerization and automation operations expenses	12449	8000	7000	0	0	0
	999	n.e.c	2538	3000	3000	0	0	0
		<b>Total of Item</b>	<b>22113</b>	<b>18000</b>	<b>15000</b>	<b>0</b>	<b>0</b>	<b>0</b>
28		Other Expenditures						
2822		Other Capital Expenditures						
	504	Studies, Research and Consultations						
	007	Institutional work development studies	0	2000	0	0	0	0
		<b>Total of Item</b>	<b>0</b>	<b>2000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>Total of Project / Treasury</b>	<b>22113</b>	<b>20000</b>	<b>15000</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>Total of Program</b>	<b>22113</b>	<b>20000</b>	<b>15000</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>Total of Chapter</b>	<b>22113</b>	<b>20000</b>	<b>15000</b>	<b>0</b>	<b>0</b>	<b>0</b>