Chapter: 1602 Ministry of Industry, Trade and Supply / Companies Control Department

Creation: The Companies Control Department was established under the provisions of Companies Law

No.(22) for the year 1997 and amendments thereto. It was one of the directorates affiliated to the Ministry of Industry, Trade and Supply; then a special bylaw was issued therefor named the (Companies Control Department Administrative Organization Bylaw No. (44) for the year 2003)

Vision: Improving and developing the services provided by the department to clients that will reflect

positively on the national economy

Mission: Preserving the shareholders rights, facilitating companies' registration procedures and financial and

legal monitoring practice according to monitoring system in line with participatory concepts

between the public and private sector

Legal Framework: Companies Law No. (22) for the year 1997, and amendments thereto

Tasks of the Ministry / Department:

_ Registration of the various types of companies in the Hashemite Kingdom of Jordan

- Legal, financial and administrative control on the existing companies to protect and take care of all registered companies in the Kingdom.
- Perform the supportive and guidance role for stumbling companies and conduct legal and financial studies related to investment and rectify the statuses of violating companies.
- Apply corporate good governance standards as per applicable international standards regarding transparency and shareholders rights and action mechanisms of boards of directors.
- Secure appropriate investment environment which attracts the national and foreign capital through updating the laws and legislation related to companies.

Ministry/Department Contribution to the Achievement of the National Objectives:

- Participate in developing the national economy through deepening the investment concept.
- Participate in the administrative and fiscal reform of the private sector.

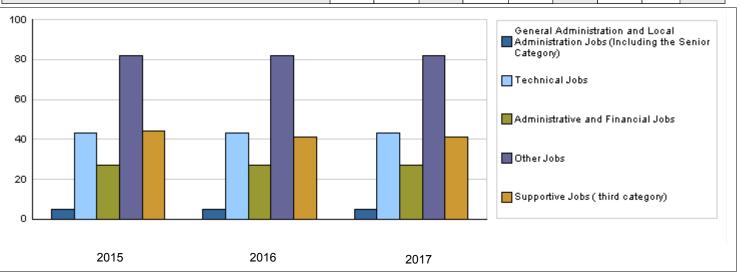
Major Issues and Challenges which face the Ministry / Department:

- Lack of the necessary resources to cover some policies and activities of the Department
- Inability to attract qualified cadres due to low salaries despite the increasing burdens upon the Department in light of new Companies Law
- Weakness in following up some registered companies for the lack of clear and known address due to lack of legislation that obliges them to identify a permanent and known address; this reflects negatively on the Department's control role on such companies.
- Weak awareness of registration applicants of registration procedures and statutory requirements despite the information bulletins on the Department's clarifications on the electronic web site
- Lack financial resources allocated to training and development.

CHAPTER: 1602 Ministry of Industry, Trade and Supply / Companies Control Department

Strate	Strategic Objectives and Performance Indicators of the Ministry / Department									
Strategic Objective		Performance Indicator	Base	Value	Actual Value	Target Value	Preliminary Self Evaluation	Ta)	
Strategic Objective		Performance indicator	year		2015	2016	2016	2017	2018	2019
To unify The International Standard Industrial Classification of Economic Activities (4ISIC)	1	Number of companies corrected their situations	2016	-	-	-	-	40000	40000	40000
2 - To simplify the administrative procedures to the time simplification for businessmen	2	Number of provided electronic services	2016	6	-	6	6	12	15	18
3 - To protect the small shareholders in Public Shareholding Companies	1	Number of audit and investigation committees and formed management	2016	31	-	40	31	30	30	30
4 - To enable the companies to submit complaints electronically.	1	Number of complaints submitted electronically	2016	25	-	25	25	30	35	40
5 - To encourage the Companies' Directors to participate in specialized training programs on best practices of the companies' governance.	1	Number of held workshops	2016	2	-	2	2	4	5	6
6 - To develop the law's companies, legislations, regulations and instructions issued at law to keep up with the best international practices.	1	Percentage of law enforcement and development and preparation of bylaws	2016	-	-	-	-	40%	35%	25%

	Number of Staff o	f the M	linistry /	Depar	tment						
Group	Job		2015			2016			Preliminary 2017		
•		Male	Female	Total	Male	Female	Total	Male	Female	Total	
General Administration and Local	Companies' Controller	1	0	1	1	0	1	1	0	1	
Administration Jobs (Including the Senior Category)	General Administration and Consultants	3	1	4	3	1	4	3	1	4	
Technical Jobs	Technical jobs (Programmer, Data Entry Clerk)	30	13	43	30	13	43	30	13	43	
Administrative and Financial Jobs	Administrative and financial jobs	14	13	27	14	13	27	14	13	27	
Other Jobs	Investment and finance jobs	57	25	82	57	25	82	57	25	82	
Supportive Jobs (third category)	Supportive jobs (Office Boy, Driver)	29	15	44	26	15	41	26	15	41	
	Total	134	67	201	131	67	198	131	67	198	
	Total Cost of Salaries	735335	362180	1097515	773652	398548	1172200	840180	432820	1273000	



	Key Information of the Ministry / Department										
No.	Description	2013	2014	2015	2016	2017					
1	Number of registered companies annually	7807	7511	6338	7210	7250					
2	Volume of annually registered capitals (million JDs)	337	196	159	137	150					
3	The Department's revenues (in thousand JDs)	12662	12131	11788	11521	11700					

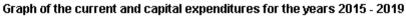
Overall Summary of Expenditures for Chapter 1602- Ministry of Industry, Trade and Supply / Companies Control Department

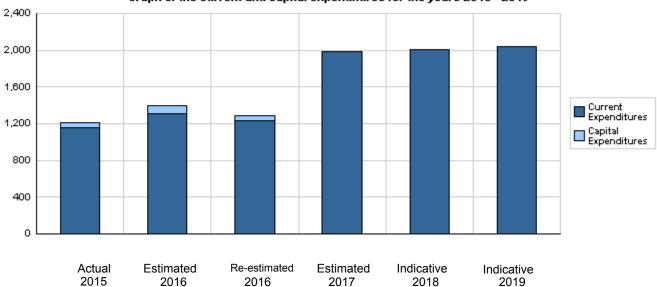
for the Years 2015 - 2019

(In JDs)

		Actual	Estimated	Re-estimated	Estimated	Indic	ative
	Description	2015	2016	2016	2017	2018	2019
Group		Current Ex	penditures		'		
2111	Salaries, Wages and Allowances	1,006,818	1,119,000	1,073,500	1,164,000	1,203,000	1,229,000
2121	Social Security Contributions	90,697	105,000	98,700	109,000	113,000	115,000
2211	Use of Goods and Services	56,521	80,000	56,000	79,000	86,000	86,000
2511	Subsidies to Public Corporations	0	0	0	575,000	575,000	575,000
2821	Other Current Expenditures	5,587	5,000	5,000	3,000	5,000	5,000
3112	Devices, Machinery and Equipment	0	0	0	60,000	30,000	30,000
	Total current expenditures	1,159,623	1,309,000	1,233,200	1,990,000	2,012,000	2,040,000
		Capital Ex	penditures				
2211	Use of Goods and Services	36,915	62,650	41,150	0	0	0
3112	Devices, Machinery and Equipment	18,879	22,350	8,850	0	0	0
	Total capital expenditures	55,794	85,000	50,000	0	0	0
	Treasury	55,794	85,000	50,000	0	0	0
	Total current and capital expenditures	1,215,417	1,394,000	1,283,200	1,990,000	2,012,000	2,040,000

(Thousands of JDs)



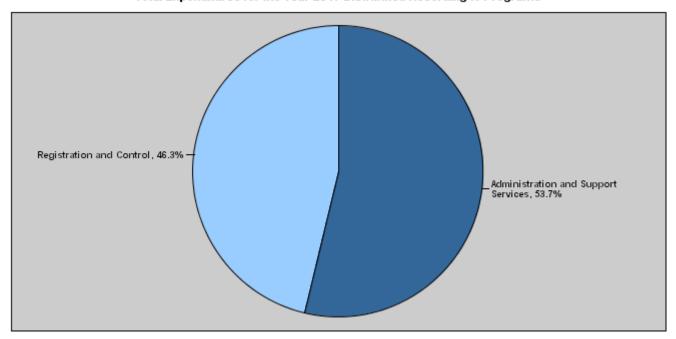


Budget of Chapter 1602 - Ministry of Industry, Trade and Supply / Companies Control Department For the Year 2017 Distributed According to Program

(In JDs)

Prog.	Description	Current Expenditures	Capital Expenditures	Total Expenditures
2901	Administration and Support Services	1,069,000	0	1,069,000
2905	Registration and Control	921,000	0	921,000
	Total	1,990,000	0	1,990,000

Total Expenditures for the Year 2017 Distributed According to Programs



Estimated Allocations for Females distributed according to Programs for the Years 2015 - 2019

Program	2015	2016	2017	2018	2019
2901 Administration and Support Services	232663	239893	398000	399000	402000
2905 Registration and Control	187637	203072	295000	302000	306000
Total	420300	442965	693000	701000	708000

Budget Chapter 1602 - Ministry of Industry, Trade and Supply / Companies Control Department Distributed According to the Program

2901 Administration and Support Services Program

Objective of the program:

This program aims to develop the level of human resources in terms of training, delegation of authorities, job replacement and dissemination and application of the concept of knowledge economy, prepare the electronic programs that help the Department to optimally perform its tasks at the required pace and reach distinguished levels of job satisfaction as well as the recipients' satisfaction services.

The strategic objective related to the program :

- Simplify the administrative procedures to the time simplification for businessmen.

Directorates associated with the program :

- 1- Public Administration Directorate (Human Resources, Supplies, Traffic)
- 2- Financial Affairs Directorate
- 3- Computer Directorate
- 4- Controller's Office
- 5- Internal Control Unit
- 6- Knowledge Directorate

Services provided by the program :

Provide the financial and administrative support to all the Department's programs and projects.

Staff working in the program :

The program is implemented through a functional staff in 2016 estimated with (73) staff, including (46) males and (27) females.

	Performance Measurement Indicators for Program									
	Performance Measurement Indicator	Base	Value	Actual value	Target Value	Preliminary Self Evalution		Target Va	lue	
		Year		2015	2016	2016	2017	2018	2019	
1	Time needed to complete a transaction/ minute	2009	35	35	25	25	25	25	25	

	Appropriations Of Administr	ation and Suppo	rt Services Prog	ram as Per Acti	vities and Projec	cts.	(In JDs)
		Actual	Estimated	Re-estimated	Estimated	Indic	ative
	Activities and Projects	2015	2016	2016	2017	2018	2019
Current E	xpenditures	594,989	700,000	648,600	1,069,000	1,069,100	1,083,100
601	Administrative and Support Services	594,989	700,000	648,600	1,069,000	1,069,100	1,083,100
Capital Ex	xpenditures	34,062	0	0	0	0	0
001	Administration Project	34,062	0	0	0	0	0
Program / Treasury		34,062	0	0	0	0	0
	Total Program	629,051	700,000	648,600	1,069,000	1,069,100	1,083,100

Budget Chapter 1602 - Ministry of Industry, Trade and Supply / Companies Control Department Distributed According to the Program

2905 Registration and Control Program

Objective of the program:

This program aims to achieve a distinguished level in companies registration and control as per international means and standards.

The strategic objective related to the program:

- Unify The International Standard Industrial Classification of Economic Activities (ISIC4).
- Protect the minority shareholders in Public Shareholding Companies.
- Enable the companies to submit complaints electronically.
- Encourage the Companies' Directors to participate in specialized training programs on best practices of the companies' governance.
- Develop the companies law, legislations, bylaws and instructions issued at law in line with the best international practices.

Directorates associated with the program :

- 1- Registration Directorate
- 2- Financial Control Directorate
- 3- Legal Affairs Directorate
- 4- Auditing Directorate
- 5- Knowledge Directorate

Services provided by the program :

This program works on developing registration services and post-registration services through:-

- Documenting and specifying work procedures and realizing distinguished levels of service recipients' satisfaction.
- Developing electronic guidance and direction processes.
- Enhancing pre and post control mechanisms of companies and rescuing the stumbling companies.
- Developing legislation to enhance partnership with the private sector.
- Protecting the rights of shareholders, partners and right holders.

Staff working in the program :

The program is implemented through a functional staff in 2016 estimated with (125) staff, including (85) males and (40) females.

Performance Measurement Indicators for Program										
Performance Measurement Indicator		Base	Value	Actual value	Target Value	Preliminary Self Evalution	-	Target Va	lue	
		Year		2015	2016	2016	2017	2018	2019	
1	Number of registered companies/ (annually)	2009	8064	7250	7250	7210	7250	7300	7350	
2	Number of companies in violation of the law	2009	150	56	120	27	110	110	110	

Appropriations Of Registration and Control Program as Per Activities and Projects. (In JDs.) Actual Estimated Re-estimated Estimated Indicative Activities and Projects 2015 2016 2017 2019 2010

		Actual	Louinated	Tic-commated	Louinated	lindic	alive
	Activities and Projects	2015	2016	2016	2017	2018	2019
Current E	Expenditures	564,634	609,000	584,600	921,000	942,900	956,900
601 Documentation, registration and control on companies		564,634	609,000	584,600	921,000	942,900	956,900
Capital E	xpenditures	21,732	85,000	50,000	0	0	0
001	Registration and Control Program Administration Project	21,732	85,000	50,000	0	0	0
	Program / Treasury	21,732	85,000	50,000	0	0	0
	Total Program	586,366	694,000	634,600	921,000	942,900	956,900

Chapter: 1602 Ministry of Industry, Trade and Supply / Companies Control Department

(In JDs)

Currei	nt Activ	vities Appropriations According to Program	า					
			Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
Prog.		Activites	2015	2016	2016	2017	2018	2019
2905	601	Documentation, registration and control on companies	564634	609000	584600	921000	942900	956900
		Total of Program	564634	609000	584600	921000	942900	956900
2901	601	Administrative and Support Services	594989	700000	648600	1069000	1069100	1083100
		Total of Program	594989	700000	648600	1069000	1069100	1083100
		Total	1159623	1309000	1233200	1990000	2012000	2040000

Capita	al Proje	ects Appropriations According to Program						
			Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
Prog.		Projects	2015	2016	2016	2017	2018	2019
2905	001	Registration and Control Program Administration Project	21732	85000	50000	0	0	0
		Total of Program	21732	85000	50000	0	0	0
2901	001	Administration Project	34062	0	0	0	0	0
		Total of Program	34062	0	0	0	0	0
		Total	55794	85000	50000	0	0	0

Overall Summary of Current Expenditures for the Years 2015 - 2019

		1602 Ministry of Industry, Trad-	e and Sup				ent	(In JE
Group	Item	Description	Actual	Estimated		Estimated	Indicative	Indicative
			2015	2016	2016	2017	2018	2019
21		Compensations of Employees						
2111		Salaries, Wages and Allowances						
	101		68199	86000	67700	64000	68000	68000
	102		334787	363000	344200	345000	350000	353000
	103		25831	24000	24000	7900	10000	12000
	105	-	281078	300000	300000	325000	328000	330000
	106		23599	32000	28600	30000	32000	34000
	110		9589	0	0	0	0	0
	111	Additional Allowance	183766	198000	198000	220000	224000	226000
	112	Other Allowances	0	1000	1000	1100	1100	1100
	113	Transportation Allowance	48379	52000	52000	57000	60000	62000
	114	Transport Allowance	18202	27000	22000	22000	24900	29900
	116	Employees' Bonuses	12608	25000	25000	25000	25000	25000
	120	, and the second	780	11000	11000	67000	80000	88000
			1006818	1119000	1073500	1164000	1203000	1229000
2121		Social Security Contributions						
	301	Social Security	90697	105000	98700	109000	113000	115000
		Total	90697	105000	98700	109000	113000	115000
22		Use of Goods and Services						
2211		Use of Goods and Services						
	202	Telecommunications Services	5977	8000	6000	8500	10000	10000
	205		2094	5000	3000	6000	6000	6000
	206		6469	8000	7990	8000	8000	8000
		accessories						
	207	Maintenance of vehicles, equipment and accessories	322	2000	1200	3000	4000	4000
	208	Repair and maintenance of buildings and	894	2000	620	3000	4000	4000
	209	accessories Office Supplies, publications and various	29454	30000	26000	28000	30000	30000
	0.40	stationery						
	210	Substances and raw materials (medicines, clothes, food, films, etc)	610	2000	600	2000	3000	3000
	211	Cleaning services and supplies including	0	8000	4000	8000	8000	8000
	212	cleaning contracts Insurance	1879	2500	1000	3000	3000	3000
	213		2732	7500	2590	3500	4000	4000
	214	Goods and services expenses	6090	5000	3000	6000	6000	6000
		·	56521	80000	56000	79000	86000	86000
25		Subsidies						
2511	00:	Subsidies to Public Corporations				E7E000	F75000	F7F000
	304	Subsidies to non-financial public corporations	0	0	0	575000	575000	575000
		Total	0	0	0	575000	575000	575000
28		Other Expenditures						
2821		Other Current Expenditures		+				
	303	Scientific scholarships and training courses	1994	3000	3000	3000	5000	5000
	305	, g	3593	2000	2000	0	0	0
	000	Total		5000	5000	3000	5000	5000
24			5501	3000	5500	3000	5000	5000
31		Non-financial Assets		1				
3112		Devices, Machinery and Equipment						
	402	, , , , , , , , , , , , , , , , , , , ,	0	0	0	60000	30000	30000
		Total	0	0	0	60000	30000	30000
		Total of Chapter	1159623	1309000	1233200	1990000	2012000	2040000

Current Expenditures According to Program and Activities for the Years 2015 - 2019

Chapter: 1602 - Ministry of Industry, Trade and Supply / Companies Control Department (In JDs)

Program: 2901 - Administration and Support Services 601 - Administrative and Support Services Activity Description Estimated Re-estimated Estimated Indicative Indicative Item Group Compensations of Employees Salaries, Wages and Allowances 101 Classified Employees Unclassified Employees 103 Comprehensive Contract Employees 105 Personal Cost of Living Allowance 106 Family Cost of Living Allowance Overtime Allowance 111 Additional Allowance 112 Other Allowances Transportation Allowance Transport Allowance 116 Employees' Bonuses 120 Contract Employees Total Social Security Contributions 301 Social Security Total Use of Goods and Services Use of Goods and Services Telecommunications Services Fuels 002 Saloon vehicles Maintenance of Machines, furniture and accessories Maintenance of vehicles, equipment and accessories Repair and maintenance of buildings and accessories Office Supplies, publications and various stationery Substances and raw materials (medicines, clothes, food, films, etc..) Cleaning services and supplies including cleaning contracts Insurance Official Travel Missions 214 Goods and services expenses Total Subsidies Subsidies to Public Corporations Subsidies to non-financial public h corporations 109 | Fees Fund of employees' Companies Control Department Total Other Expenditures Other Current Expenditures Scientific scholarships and training courses Non-Employees' Bonuses n Total Non-financial Assets Devices, Machinery and Equipment Devices, Machinery and Equipment n 001 Computers and accessories Total Total of Activity Total of Program

Current Expenditures According to Program and Activities for the Years 2015 - 2019

Chapter: 1602 - Ministry of Industry, Trade and Supply / Companies Control Department (In JDs)

Program: 2905 - Registration and Control Activity 601 - Documentation, registration and control on companies Description Actual Estimated Re-estimated Estimated Indicative Indicative Item Group Compensations of Employees Salaries, Wages and Allowances 101 Classified Employees Unclassified Employees 103 Comprehensive Contract Employees 105 Personal Cost of Living Allowance 106 Family Cost of Living Allowance 110 Overtime Allowance 111 Additional Allowance 113 Transportation Allowance Transport Allowance 116 Employees' Bonuses 120 Contract Employees Total Social Security Contributions 301 Social Security Total Subsidies Subsidies to Public Corporations Subsidies to non-financial public corporations 108 Supervise Fund on meetings of corporate public institutions Total Other Expenditures Other Current Expenditures Scientific scholarships and training courses Total Total of Activity Total of Program **Total of Chapter**

^{*} This item shall be disbursed not exceeding the amount supplied to the Public Treasury according to provisions of applicable Revenues Supplying Law of Government Departments and Units.

Overall Summary of Capital Expenditures for the Years 2015 - 2019

		, , ,		J 1		- 1		(/
Group	Item	Description	Actual 2015	Estimated 2016	Re-estimated 2016	Estimated 2017	Indicative 2018	Indicative 2019
		Expenditures						
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance	1466	4000	4000	0	0	0
	512	Operating and Sustaining Expenditures	35449	58650	37150	0	0	0
		Total	36915	62650	41150	0	0	0
		Fixed Assets						
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	505	Equipment, Machines and Devices	18879	22350	8850	0	0	0
Total		18879	22350	8850	0	0	0	
		Total of Chapter	55794	85000	50000	0	0	0
<u> </u>								

Capital Expenditures According to Program and Projects for the Years 2015 - 2019

Pr	ogran	2901 Administration and Support So	ervices					
Р	rojec	t 001 Administration Project						
Fund	Sourc	ce102001 Capital (Treasury)						
Group	item	Description	Actual 2015	Estimated 2016	Re-estimated 2016	Estimated 2017	Indicative 2018	Indicative 2019
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance						
	009	Various buildings repair and renovation	1466	0	0	0	0	0
		Total of Item	1466	0	0	0	0	0
	512	Operating and Sustaining Expenditures						
	006	Devices, tools and equipment maintenance	2246	0	0	0	0	0
	011	Capacity building expenses	4500	0	0	0	0	0
	015	Operating systems and software	4601	0	0	0	0	0
	999	n.e.c	2370	0	0	0	0	0
		Total of Item	13717	0	0	0	0	0
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	505	Equipment, Machines and Devices						
	001	Computers and accessories	14956	0	0	0	0	0
	003	Office supplies and equipment	3923	0	D	0	0	0
		Total of Item	18879	0	0	0	0	0
		Total of Project / Treasury	34062	0	D	0	0	0
		Total of Program	34062	0	0	0	0	0

Capital Expenditures According to Program and Projects for the Years 2015 - 2019

Pro	ogram	2905 Registration and Control	11 3	<u>'</u>		<u>'</u>		, ,
Р	roject	001 Registration and Control Program Ad	ministration F	Project				
Fund	Sourc	ce102001 Capital (Treasury)						
Group	item	Description	Actual 2015	Estimated 2016	Re-estimated 2016	Estimated 2017	Indicative 2018	Indicative 2019
22		Use of Goods and Services						
2211		Use of Goods and Services						
	510	Buildings and facilities repair and maintenance						
	800	Miscellaneous buildings and facilities maintenance	0	4000	4000	0	0	0
		Total of Item	0	4000	4000	0	0	0
	512	Operating and Sustaining Expenditures						
	011	Capacity building expenses	0	6000	2000	0	0	0
	014	Archiving and documentation	11523	10650	4650	0	0	0
	015	Operating systems and software	0	12000	500	0	0	0
	036	Computerization and automation operations expenses	10209	30000	30000	0	0	0
		Total of Item	21732	58650	37150	0	0	0
31		Non-financial Assets						
3112		Devices, Machinery and Equipment						
	505	Equipment, Machines and Devices						
	001	Computers and accessories	0	17350	3850	0	0	0
	003	Office supplies and equipment	0	5000	5000	0	0	0
		Total of Item	0	22350	8850	0	0	0
		Total of Project / Treasury	21732	85000	50000	0	0	0
		Total of Program	21732	85000	50000	0	0	0
		Total of Chapter	55794	85000	50000	0	0	0