

## **Chapter : 2102 Ministry of Public Works and Housing/Government Tenders Department**

**Creation:** The Government Tenders Department was established under Government Works Bylaw No. (39) for the year 1982 and amendments thereto.

**Vision :** Transparent and efficient government procurements.

**Mission:** Managing the procedures of works tender's invitation and awarding, technical services efficiently and competence, follow-up contractors' classification, rehabilitation of consultants to provide distinguished services locally and regionally through a specialized qualified cadre which ensuring equal opportunities and unify the joint efforts with private sector to upgrade the construction sector and the preservation of public money.

**Legal Framework :** Public Works Bylaw No. (71) for the year 1986

### **Tasks of the Ministry / Department:**

- \_ Follow up the classification of contractors and consultants and qualify them in coordination with the competent authorities and file data related to them for the purposes of working inside and outside the Kingdom.
- \_ Invite bids for government works tenders, audit the bidders' offers technically and financially, prepare reports and award tenders to the winning bidders.
- \_ Review, update and develop all construction contracts and engineering services agreements applied in Jordan.
- \_ Issue circulars related to the modification of main items prices in the construction projects.
- \_ Provide the previous services on the Department's website.

### **Ministry/Department Contribution to the Achievement of the National Objectives:**

- \_ Increase the government efficiency; activate the accountability and government performance measurement.
- \_ Stimulate the business and investment environment
- \_ Enable and support the efficiency of the Jordanian citizens by providing them with the necessary skills to enter the labor market
- \_ Stimulate the economic growth and proceeding with Mega infrastructure projects.
- \_ Improve the level and quality of government services provided to citizens.

### **Major Issues and Challenges which face the Ministry / Department:**

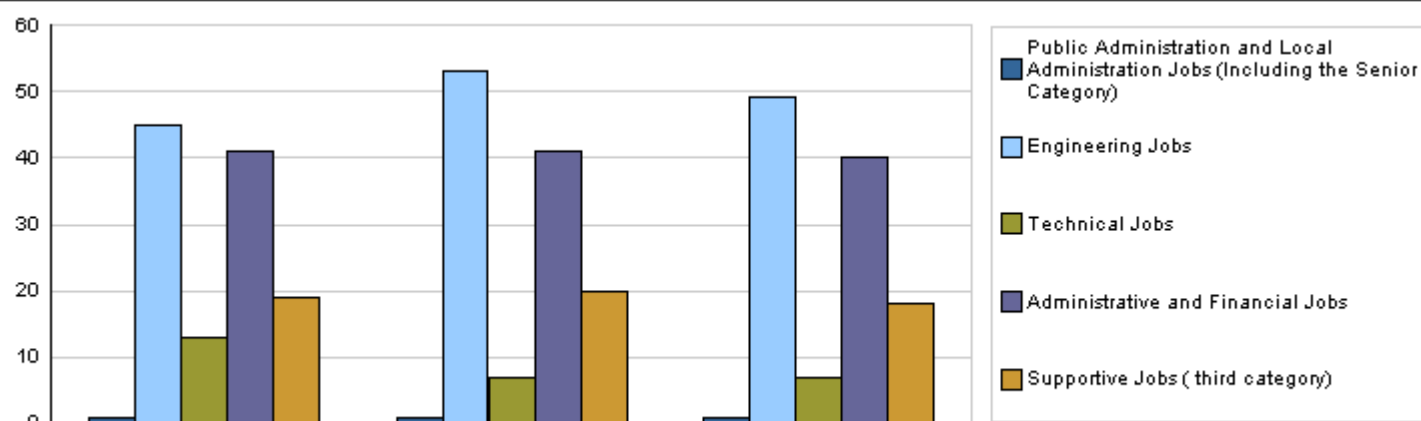
- \_ Authorities obtained by departments and government institutions which affects the department's scope of work
- \_ Insufficient financial appropriations allocated for the department.
- \_ The continued shortage in specialized competencies and expertise in addition to the shortage of human resources.

**Strategic Objectives and Performance Indicators of the Ministry / Department**

Strategic Objective	Performance Indicator	Base year	Value	Actual Value	Target Value	Preliminary Self Evaluation	Target Value		
				2019	2020	2020	2021	2022	2023
1 - To develop and improve the Department's capacities	1 Degree of satisfaction of the Department's clients	2008	%80	%94	%96	%96	%97	%97	%97
2 - To contribute to developing the construction and building sector in Jordan	1 Number of objections where an error is proved in qualification/ classification and awarded and transferred tenders	2008	3	1	1	1	1	0	0
3 - Transparency, accountability and justice in government tenders procedures	1 Percentage of satisfaction of bidders with the transparency of the awarding process	2008	%80	%97	%98	%98	%98	%98	%98

**Number of Staff of the Ministry / Department**

Group	Job	2019			2020			Preliminary 2021		
		Male	Female	Total	Male	Female	Total	Male	Female	Total
Public Administration and Local Administration Jobs (Including the Senior Category)	Leadership and supervisory jobs	1	0	1	1	0	1	1	0	1
		0	0	0	0	0	0	0	0	0
Engineering Jobs	Engineers	25	20	45	19	34	53	17	32	49
Technical Jobs	Technicians and Programmers	7	6	13	3	4	7	3	4	7
Administrative and Financial Jobs	Financial Employees and Accountants	20	21	41	11	30	41	11	29	40
Supportive Jobs ( third category)	Third category	16	3	19	19	1	20	17	1	18
Total		69	50	119	53	69	122	49	66	115
Total Cost of Salaries		541101	392102	933203	408361	531639	940000	426939	575061	1002000



2019

2020

2021

**Key Information of the Ministry / Department**

No.	Description	2017	2018	2019	2020	2021
1	Follow up the classification of contractors and consultants and qualify them in terms of number	0	1298	1400	1450	1500
2	Invite Government works tenders for bidding and check them in terms of number	177	162	170	178	185
3	provision of all previous services on the Department's website (percentage).	45	50	55	55	60
4	Provide a data bank and internal network for the Department (percentage) as achievement percentage.	40	45	50	50	55
5	The Department's general website on the Internet and live bid opening (percentage) as achievement percentage	50	55	60	60	65

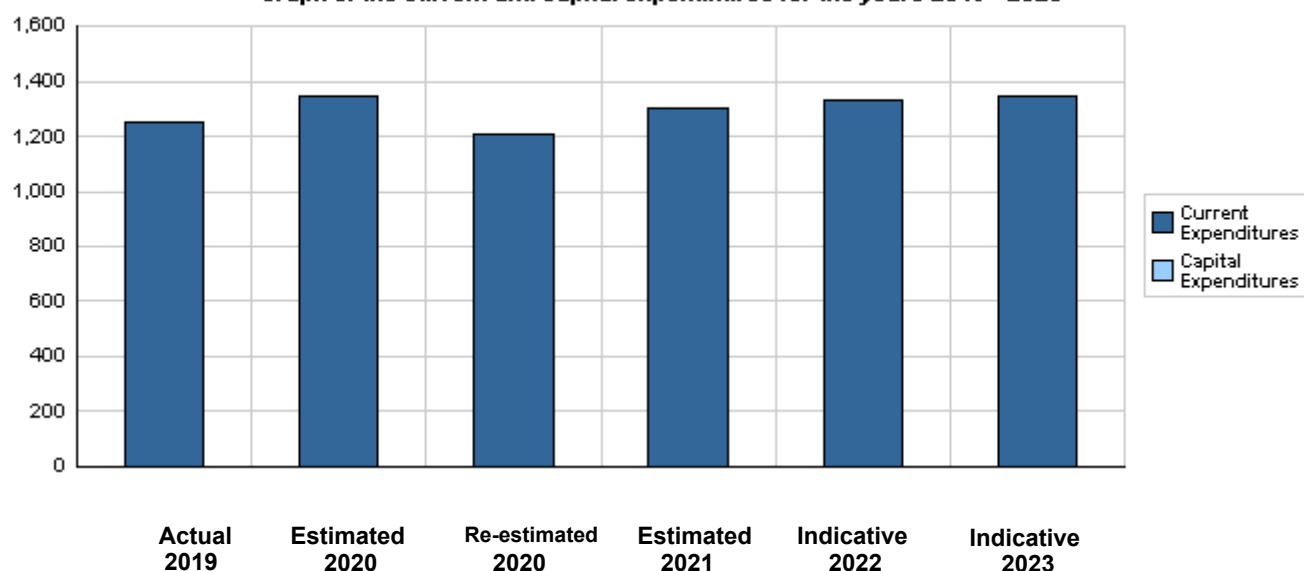
**Overall Summary of Expenditures for Chapter 2102- Ministry of Public Works and Housing/Government Tenders  
Department  
for the Years 2019 - 2023**

( In JDs )

Description		Actual 2019	Estimated 2020	Re-estimated 2020	Estimated 2021	Indicative 20222023	
Group	Current Expenditures						
2111	Salaries, Wages and Allowances	845,620	967,000	843,000	890,000	900,000	910,000
2121	Social Security Contributions	87,583	97,000	97,000	112,000	114,000	116,000
2211	Use of Goods and Services	57,702	63,000	63,000	86,000	98,000	100,000
2821	Other Current Expenditures	174,155	177,000	167,000	177,000	177,000	177,000
3112	Devices, Machinery and Equipment	85,410	40,000	40,000	40,000	40,000	40,000
Total current expenditures		1,250,470	1,344,000	1,210,000	1,305,000	1,329,000	1,343,000
Total capital expenditures		0	0	0	0	0	0
Treasury		0	0	0	0	0	0
Total current and capital expenditures		1,250,470	1,344,000	1,210,000	1,305,000	1,329,000	1,343,000

( Thousands of JDs )

**Graph of the current and capital expenditures for the years 2019 - 2023**

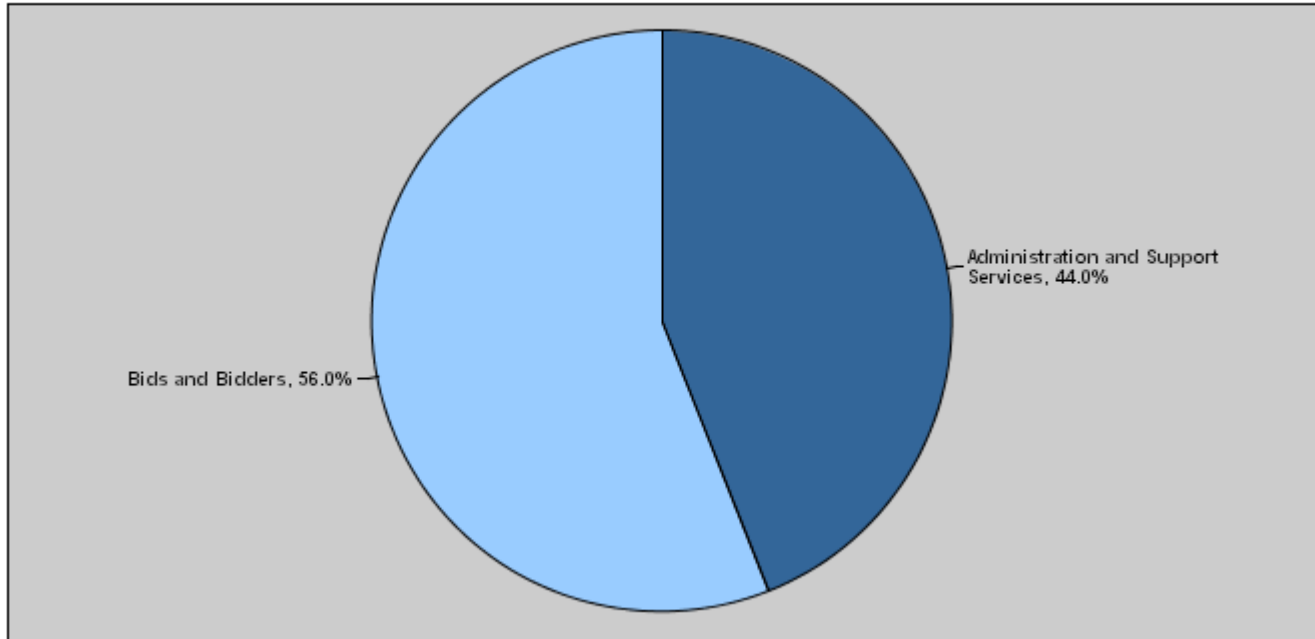


**Budget of Chapter 2102 - Ministry of Public Works and Housing/Government Tenders Department  
For the Year 2021 Distributed According to Program**

( In JDs )

Prog.	Description	Current Expenditures	Capital Expenditures	Total Expenditures
3801	Administration and Support Services	574,500	0	574,500
3805	Bids and Bidders	730,500	0	730,500
<b>Total</b>		<b>1,305,000</b>	<b>0</b>	<b>1,305,000</b>

**Total Expenditures for the Year 2021 Distributed According to Programs**



**Budget Chapter 2102 - Ministry of Public Works and Housing/Government Tenders Department Distributed  
According to the Program**

<b>3801</b>	<b>Administration and Support Services Program</b>
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**Objective of the program :**

- To carry out all financial tasks relevant to disbursement of salaries, arranging the documents and committees incentives and allowances.
- Entries, financial position, transfers and internal auditing.
- To prepare the Department's budget.
- To carry out appointments, promotions, annual increases and prepare manpower table.
- To follow up the needs of human resources.
- Internal financial and administrative control.
- To organize the Department's files to maintain incoming and outgoing correspondences.
- To supervise the mail, traffic, office boys operations and all activities of the Bureau.

**The strategic objective related to the program :**

To develop and improve the Department's capacities.

**Directorates associated with the program :**

- Financial and Administrative Affairs & Performance Development Directorate.
- Information & Electronic Administration Directorate.
- Internal Control Unit.

**Services provided by the program :**

Provide administrative and financial support to all projects and programs of the Department

**Staff working in the program :**

The program is implemented through a functional staff in 2020 estimated with ( 60 ) staff, including ( 32 ) males and ( 28 ) females .

**Key Performance Indicators for Program**

Performance Measurement Indicator		Base Year	Value	Actual value	Target Value	Preliminary Self Evaluation	Target Value		
				2019	2020	2020	2021	2022	2023
1	Percentage of qualified employees in the Department	2008	%52	%75	%76	%76	%77	%79	%80

Appropriations Of Administration and Support Services Program as Per Activities and Projects.

( In JDs )

Activities and Projects		Actual	Estimated	Re-estimated	Estimated	Indicative	
		2019	2020	2020	2021	2022	2023
<b>Current Expenditures</b>		<b>541,790</b>	<b>543,600</b>	<b>531,000</b>	<b>574,500</b>	<b>601,000</b>	<b>614,500</b>
601	Administrative and Support Services	541,790	543,600	531,000	574,500	601,000	614,500
<b>Capital Expenditures</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Program / Treasury		0	0	0	0	0	0
<b>Total Program</b>		<b>541,790</b>	<b>543,600</b>	<b>531,000</b>	<b>574,500</b>	<b>601,000</b>	<b>614,500</b>

**Budget Chapter 2102 - Ministry of Public Works and Housing/Government Tenders Department Distributed  
According to the Program**

<b>3805</b>	<b>Bids and Bidders Program</b>
<b>Objective of the program :</b> - The program aims to execute and analyze the works and the government technical services according to the applicable laws, bylaws and instructions through opening tenders to select the best bidders.	
<b>The strategic objective related to the program :</b> To contribute to developing the construction and building works sector in Jordan. Transparency, accountability and justice in the government tenders procedures	
<b>Directorates associated with the program :</b> - Tenders Directorate Central Tenders committees Secretaries Unit. - Classification & Qualification Directorate. - Engineering Contracts Directorate. - Information & Electronic Administration Directorate.	
<b>Services provided by the program :</b> - Follow up the classification and qualification of contractors and consultants. - Invite tenders for government works and audit them. - Review, Develop and update all construction contracts. - Issue circulars related to prices modification of main materials in construction projects. - Provide all previous services on website of department. - Provide data bank and internal network for the department. - The general website of the department and online tenders opening.	
<b>Staff working in the program :</b> The program is implemented through a functional staff in 2020 estimated with ( 55 ) staff, including ( 17 ) males and ( 38 ) females .	

**Key Performance Indicators for Program**

Performance Measurement Indicator		Base Year	Value	Actual value	Target Value	Preliminary Self Evaluation	Target Value		
				2019	2020	2020	2021	2022	2023
1	Number of bidders promoted to a higher classification level, annually	2008	73	77	80	79	85	90	95

Appropriations Of Bids and Bidders Program as Per Activities and Projects.

( In JDs )

Activities and Projects		Actual	Estimated	Re-estimated	Estimated	Indicative	
		2019	2020	2020	2021	2022	2023
<b>Current Expenditures</b>		708,680	800,400	679,000	730,500	728,000	728,500
601	Bidding and awarding government works tenders and reviewing and auditing the bidders	708,680	800,400	679,000	730,500	728,000	728,500
<b>Capital Expenditures</b>		0	0	0	0	0	0
<b>Program / Treasury</b>		0	0	0	0	0	0
<b>Total Program</b>		708,680	800,400	679,000	730,500	728,000	728,500

Chapter : 2102 Ministry of Public Works and Housing/Government Tenders Department

( In JDs )

Current Activities Appropriations According to Program								
Prog.	Activites		Actual	Estimated	Re-estimated	Estimated	Indicative	Indicative
			2019	2020	2020	2021	2022	2023
3801	601	Administrative and Support Services	541790	543600	531000	574500	601000	614500
		Total of Program	541790	543600	531000	574500	601000	614500
3805	601	Bidding and awarding government works tenders and reviewing and auditing the bidders	708680	800400	679000	730500	728000	728500
		Total of Program	708680	800400	679000	730500	728000	728500
		Total	1250470	1344000	1210000	1305000	1329000	1343000

# Overall Summary of Current Expenditures for the Years 2019 - 2023

**Chapter: 2102**

Ministry of Public Works and Housing/Government Tenders Department

( In JDs )

Group	Item	Description	Actual 2019	Estimated 2020	Re-estimated 2020	Estimated 2021	Indicative 2022	Indicative 2023
<b>21</b>		<b>Compensations of Employees</b>						
<b>2111</b>		<b>Salaries, Wages and Allowances</b>						
	101	Classified Employees	27678	21600	19000	20000	21000	23000
	102	Unclassified Employees	158984	169000	152000	154000	143000	139000
	105	Personal Cost of Living Allowance	144515	172500	144500	150000	155000	158000
	106	Family Cost of Living Allowance	7618	12000	9000	11000	12000	13500
	110	Overtime Allowance	19976	20000	20000	20000	20000	20000
	111	Additional Allowance	179197	217500	183500	199000	202000	204000
	113	Transportation Allowance	29832	39500	24500	30000	32000	34000
	114	Transport Allowance	8553	8000	6000	8000	9000	10500
	115	Field Visit Allowance	30533	38000	27000	33000	34000	35000
	116	Employees' Bonuses	189203	200000	200000	200000	200000	200000
	120	Contract Employees	49531	68900	57500	65000	72000	73000
<b>Total</b>			<b>845620</b>	<b>967000</b>	<b>843000</b>	<b>890000</b>	<b>900000</b>	<b>910000</b>
<b>2121</b>		<b>Social Security Contributions</b>						
	301	Social Security	87583	97000	97000	112000	114000	116000
<b>Total</b>			<b>87583</b>	<b>97000</b>	<b>97000</b>	<b>112000</b>	<b>114000</b>	<b>116000</b>
<b>22</b>		<b>Use of Goods and Services</b>						
<b>2211</b>		<b>Use of Goods and Services</b>						
	202	Telecommunications Services	8043	8000	8000	8000	8000	8000
	203	Water	0	0	0	2000	5000	5000
	204	Electricity	0	0	0	5000	10000	10000
	205	Fuels	0	0	0	8000	10000	10000
	207	Maintenance of vehicles, equipment and accessories	0	0	0	5000	5000	5000
	208	Repair and maintenance of buildings and accessories	1059	2000	2000	2000	4000	5000
	209	Stationery, Publications and Office Supplies	7998	10000	10000	11000	11000	12000
	213	Official Travel Missions	5197	5000	5000	7000	7000	7000
	214	Goods and services expenses	35405	38000	38000	38000	38000	38000
<b>Total</b>			<b>57702</b>	<b>63000</b>	<b>63000</b>	<b>86000</b>	<b>98000</b>	<b>100000</b>
<b>28</b>		<b>Other Expenditures</b>						
<b>2821</b>		<b>Other Current Expenditures</b>						
	303	Scientific scholarships and training courses	4255	4000	4000	4000	4000	4000
	305	Non-Employees' Bonuses	169900	173000	163000	173000	173000	173000
<b>Total</b>			<b>174155</b>	<b>177000</b>	<b>167000</b>	<b>177000</b>	<b>177000</b>	<b>177000</b>
<b>31</b>		<b>Non-financial Assets</b>						
<b>3112</b>		<b>Devices, Machinery and Equipment</b>						
	402	Devices, Machinery and Equipment	85410	40000	40000	40000	40000	40000
<b>Total</b>			<b>85410</b>	<b>40000</b>	<b>40000</b>	<b>40000</b>	<b>40000</b>	<b>40000</b>
<b>Total of Chapter</b>			<b>1250470</b>	<b>1344000</b>	<b>1210000</b>	<b>1305000</b>	<b>1329000</b>	<b>1343000</b>

Program : 3801 - Administration and Support Services								
Activity : 601 - Administrative and Support Services								
Group	Item	Description	Actual 2019	Estimated 2020	Re-estimated 2020	Estimated 2021	Indicative 2022	Indicative 2023
<b>21</b>		<b>Compensations of Employees</b>						
<b>2111</b>		Salaries, Wages and Allowances						
	101	Classified Employees	27678	21600	19000	20000	21000	23000
	102	Unclassified Employees	79978	77500	77500	79000	80000	81000
	105	Personal Cost of Living Allowance	77998	80500	75500	75000	78000	80000
	106	Family Cost of Living Allowance	5410	6500	5500	6500	7000	7500
	110	Overtime Allowance	12988	13000	13000	13000	13000	13000
	111	Additional Allowance	61986	53500	53500	50000	52000	53000
	113	Transportation Allowance	12980	12500	11500	13000	14000	15000
	114	Transport Allowance	5590	6000	4000	6000	7000	8000
	115	Field Visit Allowance	13668	13000	12000	13000	14000	15000
	116	Employees' Bonuses	92539	95000	95000	95000	95000	95000
	120	Contract Employees	14630	15500	15500	20000	22000	23000
<b>Total</b>			<b>405445</b>	<b>394600</b>	<b>382000</b>	<b>390500</b>	<b>403000</b>	<b>413500</b>
<b>2121</b>		Social Security Contributions						
	301	Social Security	87583	97000	97000	112000	114000	116000
<b>Total</b>			<b>87583</b>	<b>97000</b>	<b>97000</b>	<b>112000</b>	<b>114000</b>	<b>116000</b>
<b>22</b>		<b>Use of Goods and Services</b>						
<b>2211</b>		Use of Goods and Services						
	202	Telecommunications Services	8043	8000	8000	8000	8000	8000
	203	Water	0	0	0	2000	5000	5000
	204	Electricity	0	0	0	5000	10000	10000
	205	Fuels	0	0	0	8000	10000	10000
	001	Heating	0	0	0	4000	5000	5000
	002	Saloon vehicles	0	0	0	4000	5000	5000
	207	Maintenance of vehicles, equipment and accessories	0	0	0	5000	5000	5000
	208	Repair and maintenance of buildings and accessories	1059	2000	2000	2000	4000	5000
	214	Goods and services expenses	35405	38000	38000	38000	38000	38000
	001	Events and hospitality	4467	5000	5000	5000	5000	5000
	008	Advertisements and subscriptions	1444	3000	3000	3000	3000	3000
	101	Computerization and Internet expenditures	29494	30000	30000	30000	30000	30000
<b>Total</b>			<b>44507</b>	<b>48000</b>	<b>48000</b>	<b>68000</b>	<b>80000</b>	<b>81000</b>
<b>28</b>		<b>Other Expenditures</b>						
<b>2821</b>		Other Current Expenditures						
	303	Scientific scholarships and training courses	4255	4000	4000	4000	4000	4000
<b>Total</b>			<b>4255</b>	<b>4000</b>	<b>4000</b>	<b>4000</b>	<b>4000</b>	<b>4000</b>
<b>Total of Activity</b>			<b>541790</b>	<b>543600</b>	<b>531000</b>	<b>574500</b>	<b>601000</b>	<b>614500</b>
<b>Total of Program</b>			<b>541790</b>	<b>543600</b>	<b>531000</b>	<b>574500</b>	<b>601000</b>	<b>614500</b>

<b>Program : 3805 - Bids and Bidders</b>								
<b>Activity : 601 - Bidding and awarding government works tenders and reviewing and auditing the bidders</b>								
Group	Item	Description	Actual 2019	Estimated 2020	Re-estimated 2020	Estimated 2021	Indicative 2022	Indicative 2023
<b>21</b>		<b>Compensations of Employees</b>						
<b>2111</b>		Salaries, Wages and Allowances						
	<b>102</b>	Unclassified Employees	79006	91500	74500	75000	63000	58000
	<b>105</b>	Personal Cost of Living Allowance	66517	92000	69000	75000	77000	78000
	<b>106</b>	Family Cost of Living Allowance	2208	5500	3500	4500	5000	6000
	<b>110</b>	Overtime Allowance	6988	7000	7000	7000	7000	7000
	<b>111</b>	Additional Allowance	117211	164000	130000	149000	150000	151000
	<b>113</b>	Transportation Allowance	16852	27000	13000	17000	18000	19000
	<b>114</b>	Transport Allowance	2963	2000	2000	2000	2000	2500
	<b>115</b>	Field Visit Allowance	16865	25000	15000	20000	20000	20000
	<b>116</b>	Employees' Bonuses	96664	105000	105000	105000	105000	105000
	<b>120</b>	Contract Employees	34901	53400	42000	45000	50000	50000
<b>Total</b>			<b>440175</b>	<b>572400</b>	<b>461000</b>	<b>499500</b>	<b>497000</b>	<b>496500</b>
<b>22</b>		<b>Use of Goods and Services</b>						
<b>2211</b>		Use of Goods and Services						
	<b>209</b>	Stationery, Publications and Office Supplies	7998	10000	10000	11000	11000	12000
	<b>213</b>	Official Travel Missions	5197	5000	5000	7000	7000	7000
<b>Total</b>			<b>13195</b>	<b>15000</b>	<b>15000</b>	<b>18000</b>	<b>18000</b>	<b>19000</b>
<b>28</b>		<b>Other Expenditures</b>						
<b>2821</b>		Other Current Expenditures						
	<b>305</b>	Non-Employees' Bonuses	169900	173000	163000	173000	173000	173000
<b>Total</b>			<b>169900</b>	<b>173000</b>	<b>163000</b>	<b>173000</b>	<b>173000</b>	<b>173000</b>
<b>31</b>		<b>Non-financial Assets</b>						
<b>3112</b>		Devices, Machinery and Equipment						
	<b>402</b>	Devices, Machinery and Equipment	85410	40000	40000	40000	40000	40000
<b>Total</b>			<b>85410</b>	<b>40000</b>	<b>40000</b>	<b>40000</b>	<b>40000</b>	<b>40000</b>
<b>Total of Activity</b>			<b>708680</b>	<b>800400</b>	<b>679000</b>	<b>730500</b>	<b>728000</b>	<b>728500</b>
<b>Total of Program</b>			<b>708680</b>	<b>800400</b>	<b>679000</b>	<b>730500</b>	<b>728000</b>	<b>728500</b>
<b>Total of Chapter</b>			<b>1250470</b>	<b>1344000</b>	<b>1210000</b>	<b>1305000</b>	<b>1329000</b>	<b>1343000</b>